

MONTPELIER COMMUNITY ASSOCIATION, INC.
Board of Trustees Meeting Minutes
Deerfield Run Recreation Center
July 11, 2023

Trustees in Attendance: Felipe Arzayus, Sean Beaver, Bob Derrick, Lillian Fazio, Michael Flowe, Richard Mason and Cindy Merrow

Trustees absent with cause: Jack Keating and Sterling Spangler

Community Members Present: Mary Derrick, Michelle Gimbert and Jayson & Monica Green

Others Present: Jerri Jones

President Bob Derrick called the meeting to order at 7:00 pm. There was a quorum to conduct business.

Secretary's Report: Trustee Merrow

- The minutes of the June 13, 2023, Board meeting were reviewed. Trustee Beaver made a motion to accept the minutes as written, Trustee Flowe seconded the motion and it passed unanimously.

Treasurer's Report: Trustee Fazio – Chairperson

- Monthly financial statements have been sent out to the Trustees.
- Trustee Fazio has met with Adrian Simmons and discussed current and future procedures for MCA. The report was given to Trustee Derrick.
- Status of the 2023 Assessments - \$17,447.58 is owed. Ten owe only for 2023, the rest are long term delinquents.
- New Checking, Savings, Reserve and Benevolent accounts were opened with Sandy Spring Bank. A nominal amount was kept with CapitalOne to clear any outstanding checks.
- All CapitalOne accounts except checking were closed. It will be reflected in next month's statements.
- Michelle will put a list together with Corinne of who has liens and how much each one is.

Tennis Committee: Trustee Fazio - Chairperson

- No report.

ACC Committee: Trustee Flowe – Chairperson

- The July meeting was held last week, Eight issues were closed, two are new complaints that will be getting a letter and four homeowners will be receiving a second letter. One new shed was approved, one homeowner is being fined and we are monitoring six issues. Two matters are on hold pending a permit and one issue is being sent to the attorney.
- The ACCC would like to request assistance from the Benevolent for help with a lawn that is out of control and affecting their neighbors. After discussion Trustee Flowe made a motion to request up to \$500 to clean up a yard on Ethan Court, Trustee Merrow seconded the motion and it passed unanimously.

Communications Committee: Trustee Beaver – Chairperson

- The new Communications forum is being tested. The maximum cost would be \$200 a year. It would be communications to Montpelier residents only and would be run and managed by the Board.
- The Administrative Assistant's MCA laptop was purchased 5 years ago and a new one is being requested. Trustee Flowe said he may be able to get a good one at little to no cost.
- The deadline for the September/October Montpelier Today Newsletter will be 8/10/23.

Governing Documents Committee: Trustee Beaver – Chairperson

- For changes to items in the Governing Document we may need multiple meetings to get a quorum. One idea to start with the Annual Meeting to seek a quorum and if unsuccessful hold subsequent meetings weekly, as needed, until a quorum is reached. The meetings would be properly announced in the newsletter and/or a direct mailing.
- Currently the Committee is considering three items to vote on:
 - Removing the cap to the Assessment.
 - Changing the Independent Financial Audit to add “or Review” as an option.
 - To change Obtaining 3 estimates for purchases over \$1,000 to over \$5,000.

Facilities Committee: Trustees Keating – Chairperson - absent

- New shower heads, faucets and hose bibs have been installed in the pool bathhouses. We have received many compliments.
- New swings are in and still need to be installed by volunteers.

Pool Committee: Mary Derrick – Chairperson

- Everything is running smoothly.
- The bathroom updates have been completed.
- The smaller awning by the record board has been upgraded with a motor and automatic retractor.

Social Committee: Lisa Smith – Chairperson - absent

- Thanks to Mary, Trustee Derrick and Brad and all who helped with the July 4th picnic.
- The Board ok'd an Adult happy hour at the pool on Saturday, August 26th. Details to be provided later.

Swim Team Committee: Chairperson – Andy Reeves - absent

- The community hosted an amazing 5-team meet called the Laurel Invitational.
- Thank you to the Executive Committee and Pool Committee for supporting the event at Montpelier.
- Thank you to Mary Derrick, Trustee Derrick, Brad and Michelle Gimbert and to and the many former Marlin families who helped make the meet a successful event. Big thank you to Trustee Keating for the upgraded bathrooms, showers, and lights.
- The other four teams loved our facility and thanked us for hosting, this also included the President of the Princemont Swim League, John Venit.

Security Committee: Trustee Mason – Chairperson**CRIMES IN MONTPELIER:**

- Thanks go out to our Montpelier residents and the Prince George’s County Division 6, Police for keeping our community safe. We again are pleased to report that there were no reported crimes in Montpelier.
- The committee continues to emphasize courteous driving in addition to following all the road laws. Please be safe. Call 911 if you experience a crime or have to deal with a suspicious incident. Also, please email the MCA Security Chairman rsmason@aol.com, to keep him informed.

REPORT OF PRINCE GEORGE'S COUNTY POLICE, DIVISION 6, BELTSVILLE, MD:

- Cpl. Chris Nalinick and Cpl. Jason Fisher perform excellent communications with the MCA Security Committee concerning up to date police incidents. The weekly crime status emails from Division 6 are shared and fortunately, crimes rarely occur in our neighboring communities. Most news is positive.

P.G. COUNTY POLICE, CITIZENS ADVISORY COUNCIL MEETING:

- Monthly reports are received of special police activities in our community. The police are good at keeping us informed.
- At the last meeting the police discussed Mental Health Awareness. This is an important topic which our police take seriously.

REPORT OF COUNCIL MEMBER TOM DERNOGA'S OFFICE:

- Timely communications continue to come from Mary Cook, Constituent Services Specialist and from Jerri Jones, Mr. Dernoga's Special Assistant.
- Jerri Jones was in attendance and spoke of a variety of activities going on in the area.
 - Laurel Farmers Market is every other Thursday at 378 Main Street from 3-7 pm from July 20th through September 28th.
 - Laurel Annual "Touch a Truck" event will be July 25th at Emancipation Park.
 - MNCPPC is hosting "Come out and Play" on July 19th from 6-8 at Montpelier Park off Rt197.
 - Montpelier House Museum on Muirkirk Road will be hosting African American Storytimes on July 22nd and July 26th at 11:00 am and Native American Storytimes on August 11th at 11:00 am. The cost is \$1.00 per child and adults are free.

PEPCO ELECTRIC COMPANY:

- Trustee Mason has contacted Pepco lawn service regarding the field under the power lines. They mowed the fields under the power lines in mid-June and will mow again in about two months. They will not mow up to the fence at the Cedarbrook Lane side due to large weed like bushes and trees that they are not able to mow over. Trustee Mason suggested to the Board that our landscaping company remove these large weeds. It was offered that this would require the MCA Landscaper to rent specialized equipment and would require authorization to access Pepco property/easement.
- Pepco also replaced the broken gate at the western entrance to their easement from Cedarbrook Lane.

Traffic Committee: Trustee Arzayus – Chairperson

- No Report.

Welcoming Committee – Christina Kposowa - absent

- 100 hand towels with logos will be ordered.

New Business:

- Nominations forms are due with signatures and biographies by August 10th as per the Governing Documents.
- Next Board meeting is the 8th so it is possible to bring the signed forms to that meeting.
- The Annual Meeting will be on Sunday, September 17th at the pool. The day after Dog Day (16 Sept).

The next board meeting will be held on Tuesday, August 8, 2023, at 7:00 PM at the Deerfield Run Community Center. Trustee Beaver made a motion to adjourn at 8:03 PM and was seconded by Trustee Arzayus. The motion passed unanimously.