

MONTPELIER COMMUNITY ASSOCIATION, INC.
Board of Trustees Meeting Minutes
Deerfield Run Recreation Center
March 14, 2023

Trustees in Attendance: Felipe Arzayus, Sean Beaver, Bob Derrick, Lillian Fazio, Michael Flowe, Jack Keating, Richard Mason, Cindy Merrow, and Sterling Spangler

Community Members Present: Mary Derrick, Brad Gimbert, Michelle Gimbert, Christina Kposowa, Lisa Smith, and Christ Tarbrake

President Bob Derrick called the meeting to order at 7:00 pm. There was a quorum to conduct business.

Secretary's Report: Trustee Merrow

- The minutes of the February 14, 2023, Board meeting were reviewed. Trustee Spangler made a motion to accept the minutes as amended, Trustee Flowe seconded the motion and it passed unanimously.

Treasurer's Report: Trustee Fazio – Chairperson

- Monthly financial statements have been sent out to the Trustees.
- As of 3/14/23 419 more assessments have been paid.
- Mary D. has purchased a new slide from Recreonics for \$29,826.29 plus shipping and handling. A deposit of \$16,320 has been paid.

Tennis Committee: Trustee Fazio - Chairperson

- No report.

ACC Committee: Trustee Flowe – Chairperson

- In the March meeting the committee closed 4 items, 4 are being monitored, 2 new application requests, 2 pending permits, a dog off leash, the firewood problem on Mount Pleasant, a chicken in a yard and a Cease & Desist Letter sent.
- Discussed ways to address the white and yellow (Penske) box trucks parked in the neighborhood.

Communications Committee: Trustee Beaver – Chairperson

- The newsletters are including more color and we are hoping to get more ads in color.

Governing Documents Committee: Trustee Beaver – Chairperson

- The strategy to remove the Assessment cap will begin at the next meeting.
- Audit language will also be part of that and should be out before the annual meeting.
- There may have to be several special meetings to obtain sufficient votes to update the Governing Documents. It might work to distribute and collect ballots at the pool over the summer.

Facilities Committee: Trustees Keating - Chairperson

- The swings have been repaired a few times and they are deteriorated. Brad Gimbert has received a quote for 4 swings, hardware and some parts will be sent under warranty. The total cost with shipping is approximately \$1,900. Trustee Keating made a motion to approve approximately \$1,900 for the swings and Trustee Merrow seconded the motion and it passed unanimously. Trustee Fazio will send the check.
- LED light repairs, 5 interior lights, 5 exterior wall mounted lights, sinks, countertops, valve shutoff valves, soap and paper towel dispensers will all be donated to MCA. New basketball and soccer nets were also donated. The work is in progress and should be completed by the end of April.

Pool Committee: Mary Derrick – Chairperson

- Quotes were received from 3 companies for awnings. The bids were approximately \$21,000, \$17,000, and \$13,500. SunAir provided the lowest bid, and they were the source of the existing awning purchased in 1992. After some lengthy discussion about all the options, Trustee Merrow made a motion to accept the quote from SunAir for up to \$15,000. Trustee Beaver seconded the motion and it passed unanimously.

Social Committee: Lisa Smith - Chairperson

- The Easter Egg Hunt is scheduled for Saturday, April 1st at 2 pm, there will also be crafts for the kids. Setup will begin between 12 and 12:30 pm.
- Planning to hold the Community Yard Sale on May 20th.
- Working on scheduling food trucks at the pool parking lot for the summer.

Swim Team Committee: Chairperson – Andy Reeves – absent – E-Mail read:

- The committee is reuniting to assess the disposition of volunteers, hire a coach and assistants.
- Ad for the coaching positions were posted in the last newsletter and getting some responses.
- The Marlins are due to host the Laurel Invitations in 2023 (at Fairland).
- The review of the Adopt a swimmer SOP is underway.
- Mrs. Kern is working with Mrs. Armand to turn over finance duties.
- The detailed 2022 financial report is being reviewed. 2022 Financial Summary as of 2/28/23 (some numbers are approximate):
 - **Starting Balance: \$38,000**
 - Wages to coaches - \$7,000
 - Awards banquet - \$3,600
 - Other expenses - \$13,000
 - **Total expenses - \$24,000**
 - **Total income (fees, concessions, MCA donations, etc.) - \$22,000**
 - **Ending Balance (2/28/23) - \$36,000**

Security Committee: Trustee Mason - Chairperson

Crimes in the Community

- There were no reported crimes in Montpelier since our 2/14/23 MCA Board Meeting. The committee and the police appreciate residents taking action to prevent crimes and following their recommendations.
- A few options were proposed for better communications from the Security Committee to the Montpelier residents. A proposal may be presented for communications to the neighborhood in the next newsletter. Trustee Beaver will provide Trustee Mason a generic e-mail to use for these communications in lieu of using personal e-mail addresses.

Report of P.G. County Police, Division 6, Beltsville, MD:

- Trustee Mason introduced Cpl. Fraser and Sgt. Mullendore. They spoke of posting on Nextdoor with updates for communities on local crimes. They discussed the types of crimes being committed in our area and what we can do to prevent them. They spoke about upcoming events such as Christmas in April and National Night Out. The Police Academy is working on recruiting officers. P.G County currently has 1,350 officers and are hoping to get up to 1,700 officers.

Traffic Committee: Trustee Arzayus – Chairperson

- No Report.

Welcoming Committee – Christina Kposowa

- Working on a draft of the revised handouts, they will be given to the Communications Committee and Michelle for review before presenting them to the Board.
- Bob Olson’s vendor has quoted us \$7.00 for monogrammed towels, he can also do mugs. A spreadsheet with details will be provided at the next meeting.

Old Business:

- The reserve fund analysis is in progress.
- The color pallet of appropriate Williamsburg colors is also in progress.

New Business:

- 13 people have already signed up for the Montpelier 5K Run/Walk to be held on 13 May.

The next board meeting will be held on Tuesday, April 11, 2023, at 7:00 PM at the Deerfield Run Community Center. Trustee Keating made a motion to adjourn at 8:53 PM and was seconded by Trustee Arzayus. The motion passed unanimously.