

# MONTPELIER COMMUNITY ASSOCIATION, INC.

## Board of Trustees WebEx Call in Meeting Minutes

202-860-2110, PIN: 296 288 712#

October 13, 2020

**Trustees in Attendance:** Bob Derrick, Brad Gimbert, Jack Keating, Lillian Fazio, Felipe Arzayus, Cindy Merrow, Sean Beaver, and Richard Mason

**Trustees Absent:** Paul Buehler

**Community Members Present:** Vermel Taylor, Mary Derrick, Lisa Smith, and Michelle Gimbert

President Bob Derrick called the meeting to order at 7:00 pm. There was a quorum to conduct business.

### **Secretary's Report: Trustee Merrow – Chairperson**

- The minutes of the September 2020 Board meeting were reviewed. Trustee Fazio made a motion to accept the minutes as written and Trustee Gimbert seconded the motion and it passed unanimously.

### **Treasurer's Report: Trustee Fazio - Chairperson**

- Trustee Fazio prepared the monthly financial statements, which were distributed online and reviewed.
- Two more delinquents have paid up. We still have 18 who have not paid.
- 8701 Royal Ridge has a buyer (owes \$3,864). Mr. Azu has agreed to start paying off monthly. Total owed remaining is \$13,888.70.
- The transfer of \$22,600 has been moved into to the Reserve Fund IAW our Governing Documents.
- \$807.50 has been donated by Community Members to the Benevolent Fund (this will show up on the October bank statement).
- \$1,250 has be debited from the Benevolent Fund to help a Homeowner in great need.
- One resident that owes the Community a large sum of money has requested a Chapter 13 bankruptcy. A notice was received that the case was dismissed on 9/29/20. Consulting with the MCA Legal Counsel to see what the next step is, if any.
- Received a letter from IRS that one of our contractors did not have a correct SSN. A letter was sent to the IRS correcting the SSN.

### **Tennis Committee: Trustee Fazio, Chairperson**

- No Report

### **ACC Committee: Trustee Keating, Chairperson**

- There was no meeting this past month. Once the officers and chairpersons are chosen the committee will resume meeting and conducting business online. There are still a few issues being addressed and some requests that are being considered. More to come next month.

### **Governing Documents and Bylaws Committee: Trustee Beaver, Chairperson**

- No Report

### **Communications Committee: Trustee Beaver, Chairperson**

- No Report

### **Facilities Committee: Trustees Gimbert, Chairperson**

- No report
- Trustee Fazio said there was a complaint of poison ivy along the walking path and after she tried to spray it, she said there was just too much of it. Trustee Gimbert will reach out to our landscaping company and have them address it.

### **Pool Committee: Mary Derrick, Chairperson**

- The pool closed on Sunday, September 13th.
- On Saturday, September 19th Dog Day was held.
- On Monday, September 21st Lighthouse Pool Management came out and put the cover on the pool.
- There were 25 Extended Family Passes this season and they lost an entire month due to COVID19. M. Derrick is recommending that we reimburse them for that month that they could not use the pool. This would be amount to \$18.75 per Pass purchased;

an Extended Family Pass is \$75.00 and divided by 16 weeks then multiplying by the four weeks missed. The total refund for all Extended Family Passes purchased would be \$468.00.

- o A motion was made to refund \$18.75 back to those who purchased Extended Family Passes. Trustee Fazio seconded the motion and the motion passed unanimously. M. Derrick will get the names and amounts to Trustee Fazio for the checks.
- M. Derrick also requested to give the lifeguards and pool operators bonuses for all their added work they had to do due to all the cleaning required by the COVID-19 rules for opening pools. The total of the checks required would be \$1600.00.
  - o Trustee Gimbert made a motion to approve the bonuses as requested by M. Derrick, Trustee Beaver seconded the motion. Trustee Arzayus, a Trustee with a family member who was employed this summer at the pool, abstained, but all others voted to approve.

#### **Security Committee: Trustee Mason, Chairperson**

##### Crimes in Community:

- There were no major crimes in our community this past month.
- There was a death, natural causes, where a woman was found by the P.G. Police and Fire Departments in her house. Thanks to the neighbors and their postal carrier for alerting MCA Security of this situation.
- There were also two instances where a man exposed himself while still in his car and another instance where a man deposited excrement in the backyard of a neighborhood house. Police were involved with both instances.
- Multiple loud bangs were heard in the Montpelier neighborhood around Mount Pleasant twice, Twin Hill, Oxwell and Ivory Pass Lanes on 10/03 at 10:45 pm. It was reported that they were 'too loud to be car backfires' or from the Secret Service Training Facility in Beltsville. MCA Security is following up to see if any police officers investigated the noise.
- Our Community Police Officer, Cpl. Michael Velasquez, is in our area every Wednesday and Thursday. He is temporarily appointed to the P.G. Count COVID-19 task force to enforce safety requirements in the county other days of the week. Please advise Trustee Mason if you have a security question for our Community Police Officer since Brindisi Chan and Trustee Mason will be meeting with Cpl. Velasquez on Thursday, 10/15/20. If you have an emergency, call 911 immediately.

##### Montpelier Drive Safety:

- P.G. Police have placed a radar speed reader board on the south side of Montpelier Drive between Oxwell and Cedarbrook. Please obey the 25mph speed limit.
- As P.G. Department of Transportation goes into the sidewalk and median strip construction, please be especially careful when there will be lane closures. Please stay alert and be courteous to other drivers.

##### House Numbers:

- Please ensure your house number is vividly displayed so that emergency personnel can easily locate your house. Ask your neighbors to do the same if their house number is not posted.

##### Halloween Safety:

- Safety is your number one priority for celebrating Halloween. Prince George's County does not recommend face to face for handing out candy to "trick or treaters". If handing out candy to "trick or treaters, DO NOT HAVE FACE TO FACE CONTACT. Practice social distancing, hand washing and always wear a mask when in public. Be safe.

#### **Social Committee: Lisa Smith, Chairperson**

- Thanks go out to Sean Beaver for the awesome maps he created for the neighborhood yard sale. We had over 40 residents that participated this year.
- The Montpelier Fall Festival is no longer going to include Arts and Crafts for social distancing purposes. A Circus Performer/Science guy from Port Discovery will be there to perform. He will perform for free, but we will tip him well. He will perform from 12:15 – 12:45 or 1:00pm. The whole event will last from 12 – 2 pm. There will be circles drawn around the parking lot to facilitate social distancing by family. After the performance there will be pumpkins and goody bags handed out. A flier will be put out online to provide details to the community. Trustees Gimbert and Beaver will help out on the day of the event.
- Information will be sent to M. Gimbert regarding the Holiday House Decorating Contest to get into the upcoming newsletter.

#### **Swim Team Committee: Marie Gatti, Chairperson - absent**

- No Report

#### **Traffic Committee: Trustee Arzayus, Chairperson**

- Montpelier Drive project – Trustee Arzayus is still putting out calls to the County and waiting to hear back. They have completed installation of new storm water drains and have fixed the ground water problem at the end of Montpelier Drive near Route 197.
- Pedestrians need to be mindful of the traffic as they walk down the streets.

**Welcoming Committee: Vermel Taylor, Chairperson**

- V. Taylor has created a draft of a letter for new homeowners/tenants along with other useful information.

**Recess was taken to install the new 2021 Board.**

New 2021 Board Members were announced.

Felipe Arzayus  
Sean Beaver  
Bob Derrick  
Lillian Fazio  
Brad Gimbert  
Jack Keating  
Richard Mason  
Cindy Mellow  
Vermel Taylor

The Assistant to the Administrative Assistant reconvened the meeting and asked for nominations for President.

Bob Derrick was voted in as President.

The President then took nominations for Vice President.

Jack Keating was voted in as Vice President.

The President then took nominations for Secretary.

Cindy Mellow was voted in as Secretary.

The President then took nominations for Treasurer.

Lillian Fazio was voted in as Treasurer.

The President then took nominations for the following:

ACC Committee Chair – Jack Keating

Election Committee Chair – (Lynne Collman will be asked if she would do it again)

Executive Committee (third member) – Sean Beaver, in addition to President and Vice President

Financial Committee Chair – Lillian Fazio

Nominating Committee Chair – Michelle Gimbert

Communications Committee Chair – Sean Beaver

Facilities Committee Chair – Brad Gimbert

Governing Documents Committee Chair – Sean Beaver

Pool Committee Chair – Mary Derrick

Security Committee Chair – Richard Mason

Social Committee Chair – Lisa Smith

Swim Team Committee Chair – Marie Gatti

Tennis Committee Chair – Lillian Fazio

Traffic Committee Chair – Felipe Arzayus

Welcoming Committee Chair – Vermel Taylor

All nominations were unopposed and passed unanimously.

**Old Business/New Business:**

- None

The next board meeting will be held on Tuesday, November 10, 2020 at 7:00 PM online. Trustee Gimbert made a motion to adjourn at 8:05 PM and it was seconded by Trustee Fazio. The motion passed unanimously.