

# **MONTPELIER COMMUNITY ASSOCIATION, INC.**

## **Board of Trustees Meeting Minutes**

Deerfield Community Center

January 14, 2020

**Trustees in Attendance:** Bob Derrick, Brad Gimbert, Jack Keating, Lillian Fazio, Cindy Merrow, Paul Buehler and Richard Mason

**Trustees Absent:** Sean Beaver and Felipe Arzayus

**Community Members Present:** Vermel Taylor, Tricia Douville, Marie Gatti, Angell Hunter, Mary Derrick, and Michelle Gimbert

President Bob Derrick called the meeting to order at 7:00 pm. There was a quorum to conduct business.

### **Secretary's Report: Trustee Merrow - Chairperson**

- The minutes of the December 2019 Board meeting were reviewed. Trustee Keating made a motion to accept the minutes as written and Trustee Mason seconded the motion and it passed unanimously.

### **Treasurer's Report: Trustee Fazio - Chairperson**

- Trustee Fazio prepared the monthly financial statements, which were distributed and reviewed.
- At the year's end our uncollected total stands at \$9,234.14. Those homeowners that overpaid their assessments will have their overpayment automatically deducted from their 2020 assessments.
- MCA received a check from the Swim Team for Adopt-A-Marlin in the amount of \$1,350.
- It's time to renew the contract for our accounting services. These completing doing the required annual review of our books, preparing 1099s, State personal property tax, Federal and State income taxes, compiled financial statements, ongoing advice when problems arise and being on call if questions arise. The cost will remain the same \$997/quarter.
- Trustee Fazio made a motion to approve the new contract from Elements CPA at \$997 per quarter. Trustee Keating seconded the motion and it passed unanimously.
- MCA received a bill from WSSC, even though the water is off for the winter. Mary Derrick and Trustee Fazio do not agree with their accounting. Mary D is continuing to follow up with WSSC.
- Trustee Fazio made a motion to take \$40,000 out of savings and put it into the reserve account. Trustee Merrow seconded the motion. After some discussion about retaining flexibility, Trustee Fazio withdrew the motion until later in the year.

### **Tennis Committee: Trustee Fazio, Chairperson**

- The yearly maintenance charge of \$2,343 has been paid.

### **ACC Committee: Trustee Keating, Chairperson**

- There was a meeting this past Thursday. There are just a few infractions.
- We have a new committee member Paula Rojas. There are now six members on the committee.
- A few fines were implemented on some homeowners with recurring issues.

### **Pool Committee: Mary Derrick, Chairperson**

- No report.

### **Welcoming Committee: Vermel Taylor, Chairperson**

- No report

### **Communications Committee: Trustee Beaver, Chairperson**

- No report.

### **Governing Documents and Bylaws Committee: Trustee Beaver, Chairperson**

- No Report

## **Security Committee Trustee Mason, Chairperson**

### Crimes in Community:

- There have been two auto break-ins in the community since 12/10/19. There was no forced entry for either vehicle and nothing significant was taken from the cars. There have been suspicious persons that have been reported via 911 to police. No arrests were made. These 911 calls help get more police patrols in the community.

### Prince George's County Community Officer, Cpl. Michael Velasquez Report

- Police encourage all residents to have all outside lights on during dark hours. The County radar speed board will again be placed on the south side of Montpelier Drive for at least two weeks in January 2020.
- The police are getting more communities to join the P.G. County District 6 Citizens Advisory Council.
- Officer Velasquez encourages calling 911 if a suspicious person is observed.

### Prince George's County District 1 Councilman Tom Dernoga

- Trustee Mason is staying in close touch with Chief of Staff, Michelle Garcia.
- They are helping research information for purchase of an MCA speed reader board.
- They are keeping us informed about senior tax benefits.

### City of Laurel Police Dept:

- Trustee Mason is working with Sgt. Boswell of Laurel City Police for more information on speed reader boards. He is working on getting the right equipment. He deals directly with private companies to get good deals and will share this information.

## **Traffic Committee: Trustee Arzayus, Chairperson – absent**

- Mr. Middlebush is still putting in calls to 311 for pothole repair.
- The Montpelier Drive project will close bids on January 20th. Forecast now is for the project to start Mid-April to Early May 2020.

## **Social Committee: Lisa Smith, Chairperson - absent**

- April 4<sup>th</sup> is the tentative date for the Easter Egg Hunt.

## **Swim Team Committee: Marie Gatti, Chairperson**

- Ms. Gatti submitted a list of community members to be on her committee. Trustee Keating made a motion to accept the slate as drafted. Trustee Mason seconded the motion and it passed unanimously.
- The committee agreed to pay for half of the Marlin mosaic in the pool and a check for \$1,419 was presented.

## **Facilities Committee: Trustees Gimbert and Buehler, Co-Chairpersons**

- The tennis court fence has been repaired.
- The LED light near the kitchen was repaired by community volunteers.
- The LED parking lot light near the dumpster is out. Trustee Gimbert will coordinate a pole truck and an electrician.
- Trustee Gimbert spoke with our landscape contractor regarding the Montpelier sign at the corner of Rt 197 and Montpelier Drive and he will add the upkeep of that area to the next years contract.
- Trustee Gimbert will try to reach out to the homeowners who owns some of the skateboard equipment to see if they will remove it. There are concerns with keeping the equipment on the common grounds since it is not routinely inspected for safety, etc.
- Trustee Keating made a motion to put up a sign that says, "No unattended sports equipment should be left on MCA property". Trustee Gimbert seconded the motion and it passed unanimously. Trustee Gimbert will present draft language to the Board.

## **New Business:**

- M. Gimbert requested to change the fee for the Governing Documents from \$15 to \$25. Trustee Derrick made a motion to increase the fee for the Governing Documents from \$15 to \$25. Trustee Keating seconded the motion and it passed unanimously.
- M. Gimbert requested for the admin fee for late Assessment to be increased from \$75 to \$100. Trustee Keating made a motion to increase the admin fee from \$75 to \$100. Trustee Mason seconded the motion and it passed 7-1 with Trustee Buehler abstaining.
- Trustee Buehler mentioned the holes in front of the soccer goals and asked about various ways to address them.
- Trustee Keating asked that any suggestions for Spring and Summer activities be brought to the February meeting, or at least get the ball rolling.

The next board meeting will be held on Tuesday, February 11, 2020 at 7:00 PM at Deerfield Run Community Center, preschool room. Trustee Mason made a motion to adjourn at 8:09 PM and it was seconded by Trustee Fazio. The motion passed unanimously.