

MONTPELIER COMMUNITY ASSOCIATION, INC.

Board of Trustees Meeting Minutes

Deerfield Community Center

February 12, 2019

Trustees in Attendance: Bob Derrick, Brad Gimbert, Jack Keating, Rachel Howard, Sean Beaver, Paul Buehler and Lillian Fazio

Trustees Absent: Richard Mason and Felipe Arzayus

Community Members Present: Laszlo Boesze, Mark Middlebusher, Lisa Smith, Mary Derrick, Brindisi Chan, Tricia Douville and Michelle Gimbert

President Bob Derrick called the meeting to order at 7:00 pm. There was a quorum to conduct business.

Secretary's Report: Rachel Howard Chairperson

- The minutes of the January 2019 Board meeting were reviewed. Trustee Fazio made a motion to accept the minutes as submitted and Trustee Gimbert seconded the motion and it passed unanimously.

Treasurer's Report: Lillian Fazio - Chairperson

- Trustee Fazio prepared the monthly statements, which were distributed and reviewed.
- Interest was received on our two Revere Bank CDs. December statements were revised to reflect the impact on our 2018 taxes.
- Trustee Fazio met with our accountant, Adrian Simmons, to discuss the past year and our future plans.
- The accountant's yearly contract renewal is approaching. A letter from the accountant offering next year's services was handed out.
- Trustee Beaver made a motion to renew the contract for the Accountant. Trustee Keating seconded the motion and it passed unanimously.
- The financial statements now reflect the actual amount in the Reserve relative to accounts payable, as requested at the last meeting.
- The Balance Sheet now reflects Reserve Fund minus Current Liabilities (signed contracts), i.e. \$273,259.85 minus \$160,000.00 which leaves in \$113,259.85 available for future reserve expenditures.
- Since cap for the assessment (\$325.00) has been reached the Board needs to start the process of getting approval from the Members to raise this cap. It may take a few years to accomplish this action.

Tennis Committee: Lillian Fazio, Chairperson

- No report.

ACC Committee: Jack Keating, Chairperson

- There was a meeting this past Thursday. We are still looking for new volunteers to serve on the ACC Committee.
- We had a few approvals for fences, decks and an addition.
- We have one homeowner that is being fined regarding a fence.
- P.G. County is enforcing the parking restrictions on Montpelier Drive near MD Rt-197.

Pool Committee: Mary Derrick, Chairperson

- The pool company is still chipping the white coat. Despite the weather they are making good progress.
- Trustee Buehler raised some concerns regarding the water and ice seeping in and causing damage. Trustee Derrick will address these issues with our Pool Management Company that is overseeing the work.
- The question arose regarding extras, i.e. multicolored LED lights, a new slide, a beach entry for the baby pool, etc.... These issues will be discussed once the Pool Management Company has a better assessment on any additional age related repairs that would increase the cost of the original scope of re-white coating work.

Welcoming Committee: Vermel Taylor, Chairperson – absent

- No updates

Communications Committee: Sean Beaver, Chairperson

- The Assessment forms are now available to fill out online and submitted electronically. Although payment will still have to be done via mail or in person. Deadlines for submission include forms and payment.

Security Committee Richard Mason, Chairperson – absent, Trustee Mason's written report presented by Brindisi Chan

- Crimes in Community – No reported crimes in the community. One piece of driftwood was stolen from a front porch. Please read weekly emails from Prince George's County District VI crime reports so you know about the crimes in our immediate area.

- Prince George's County Police:
 - District VI Citizens Advisory Council (CAC) reports very few crimes in our area. Speeding is the biggest problem. District VI Commander reports overall District VI crimes for 2018 are down 85%. Countywide violent crimes in 2018 were down 19.75%. Property crimes were down 15%.
 - Lt. Fred Walford, Commander of District VI COPS, is a 20-year veteran of county police. He started his career in Beltsville as an enforcement officer and then an investigative officer. He is please to returned here to serve our communities.
 - We requested increased police patrol on Route 197 from Route 198 to the BW Parkway. Towne Centre (Contee Road) is a high focus area for patrol officers.
 - A 12-week Spring Citizens Police Academy starts 3/18/19 and ends 6/17/19. Please read the email invitation on Yahoo Listserve which includes a schedule and registration forms. This is a wonderful course for learning more about how the police department works.
 - COPS Coffee, open to all adults, is the first Wednesday of each month at 1:00 pm at the Laurel Senior Center.
 - Terry Bell, Maryland State's Attorney reported that burglary, commercial and environmental crimes are a priority.
 - Brindisi Chan represents District VI at the Police Chief's monthly CAC which meets the second Thursday at 6:30 pm in Palmer Park.
 - Neighbors stopped the mail at an abandoned house on Silverbirch and advised Cpl. Velasquez.
 - Missing packages were reported on Silverbirch. This was caught on video at 3:15 pm on 12/11/18. There were also packages stolen from Brittany Place but there was no video. The vehicle was a Nissan Versa sedan 2006-2012 with missing hubcaps on the front driver's side and rear passenger side. This car was spotted on Southbound Cedarbrook at Eastbourne, Northbound Cedarbrook at Eastbourne and Southbound Silverbirch at Eastgate.

Traffic Committee: Richard Mason, Chairperson - absent – Mark Middlebusher presented

- **Traffic Speed Display:** We learned from Councilman Tom Dernoga that we might need County permission to install a speed reader on Montpelier Drive. PG County Major Addis, Commander of District VI is researching and will advise us. Trustee Mason requested that a County speed reader sign be placed on Montpelier Drive to supplement the radar run by our community Officer, Cpl. Velasquez.
- **Prince George's County Dept. of Public Works:** Mark Middlebusher continues to request pot holes in the community to be filled. Some holes on Oxwell Lane were filled. Montpelier Drive is our primary focus for this work. Councilman Tom Dernoga offered to assist so we will now send him emails of all future requests so he can follow-up with the proper office.
- **Montpelier Drive Project:** Unmesh Patel, Project Manager, said the County legal department is still revising the contracts for all County projects. He thinks their revisions will be completed by mid-March. I have invited Unmesh and his boss, Irv Beckert to an upcoming Board meeting. Unmesh said the county is delaying cold patch pot hole work because the patch doesn't stick in very cold weather. Mr. Middlebusher and Trustee Mason will continue to request this service because vehicles can get damaged by some pot holes. Councilman Tom Dernoga will support our requests once we request this service.

Social Committee: Patricia Douville, Chairperson

- No Report.

Facilities Committee: Brad Gimbert and Paul Buehler, Co-Chairpersons

- The locks for the front gate and playground gates have been replaced with new ones that have matching keys. Trustee Gimbert has the extra keys.

A Recess was taken.

Trustee Derrick was nominated, willing to serve, and there being no other nominations, elected President by unanimous vote. President Derrick requested nominations for the remaining positions to the Board and Committee Chairs. All nominees were unopposed, and the following positions were filled.:

Vice President of the Board of Trustees – Trustee Keating
 Secretary – Trustee Howard
 Treasurer; Trustee Fazio (automatically Finance Committee Chairperson)
 ACC Chairperson – Trustee Keating
 Communications Committee – Trustee Beaver
 Elections Committee – Lynne Collman
 Executive Committee – Trustee Beaver
 Facilities Committee – Trustee Gimbert and Trustee Buehler – co-chairs
 Governing Documents – Trustee Beaver
 Nominating Committee – Trustee Howard
 Pool Committee – Mary Derrick

Security Committee – Trustee Mason
Social Committee - Lisa Smith
Tennis Committee – Trustee Fazio
Traffic Committee – Trustee Arzayus and Mark Middlebusher
Welcoming Committee – Vermel Taylor

New Business:

- Mark Middlebusher was approached by LARS regarding having a 5K run in our community. They are looking for a new venue and are interested in using our course through the neighborhood and Montpelier Mansion grounds. The run is being proposed for Saturday, May 18 “Spring into Summer” and LARS would provide the volunteers and everything to run the 5K. Trustee Gimbert made a motion to have a meeting to discuss details with the representatives from LARS to iron out the details before approving the event on our common grounds. Trustee Beaver seconded the motion and it passed unanimously.
- Trustee Buehler would like to revisit insurance for the Common Grounds and Pool.
- Carmella, who is a Girl Scout with Troop 448, was present at the meeting and would like to work with Brindisi to help establish the small free library on the common grounds. She wants to make this her “Silver Star” project and will come back to a future meeting with a proposal with more details.

The next board meeting will be held on Tuesday, March 12, 2018 at 7:00 PM at Deerfield Run Community Center, preschool room. Trustee Keating made a motion to adjourn at 8:12 pm and it was seconded by Trustee Beaver. The motion passed unanimously.