

MONTPELIER COMMUNITY ASSOCIATION, INC.

Board of Trustees Meeting Minutes

Deerfield Community Center

February 13, 2018

Trustees in Attendance: Bob Derrick, Jack Keating, Brad Gimbert, Felipe Arzayus, Lillian Fazio, Paul Buehler, Rachel Howard & Sean Beaver

Trustees Absent with cause: Richard Mason

Community Members Present: Mary Derrick, Tricia Douville, Vermel Taylor and Michelle Gimbert.

President Bob Derrick called the meeting to order at 7:00 pm. There was a quorum to conduct business.

Secretary's Report: Rachel Howard

- The minutes of the January 2018 Board meeting were reviewed. Trustee Gimbert made a motion to accept the minutes as submitted and Trustee Arzayus seconded the motion and it passed unanimously.

Treasurer's Report: Lillian Fazio

- Trustee Fazio prepared the monthly statements which were distributed and reviewed.
- \$10,000 was transferred from our Savings account and \$20,000 from the checking account to the Maintenance Reserve Fund, giving us \$254,000 in the fund.
- Still searching for a suitable bank with a good rate of return to start a \$25,000 CD.
- Elements CPA reviewed our books and found everything in good order.
- Final Quicken Books reports have been given to Adrian and we should have income taxes ready to send out in about two weeks.
- All 1099s were sent out.

ACC Committee: Jack Keating, Chairperson

- There was a meeting this past Thursday; there were no major issues.
- An issue was raised about speeders on Cedarbrook and Montpelier. Trustee Gimbert said there might be a way to contact Google Maps and Waze to have them redirect traffic for no through trucks. He and Trustee Buehler will look into this. Maybe addressing the County about how difficult it is for large trucks to turn on Muirkirk from MD Rt 197 would help reduce cut through truck traffic.
- It was asked if the ACCC seeks out violations, Trustee Keating said that they don't but they do investigate and address all complaints.

Pool Committee: Mary Derrick, Chairperson

- Three proposals have been received from pool companies. Lighthouse will resubmit with an updated version as errors were made. The summaries of the three were handed out. American and Continental were the others that bid. After review, Trustee Gimbert made a motion to accept the Lighthouse contract if it comes in at \$72,500 or less with the extra week in September. Trustee Buehler seconded the motion. The motion passed with Trustee Keating abstaining. There was a suggestion to see if we can get a discount for a multi-year contract. Mary will ask if this is a possibility.

Welcoming Committee: Vermel Taylor, Chairperson

- Nothing to Report

Communications Committee: Sean Beaver, Chairperson

- The website is being updated.
- A request for a new computer and printer for the Administrative Assistant was proposed. Trustee Derrick made a motion to grant up to \$2000 for a new laptop and printer. Trustee Keating seconded the motion and it passed unanimously.

Security Committee: Richard Mason, Chairperson

- Crimes in Community: There were no reported crimes since the last meeting on 1/09/18.
- Guidelines Emailed to Community:
 1. P.G. County snow policies.
 2. An upcoming MAGLEV, the proposed magnetic levitating train planned to be adjacent to BW Parkway, meeting was announced.
- Prince George's County District VI Police:
 - Citizens Advisory Council Report emailed to community. All crimes in District VI in 2017 down from 2016.
 - Police are on the lookout for parked vehicles running without a person in the car. Stolen cars are on the rise. You must have a remote start (that allows the car to remain locked) to run an unattended vehicle (five minute maximum).
 - Wheels and rims are being stolen off of cars in the area.
 - COPS Coffee with Seniors: Arthritis & Pain Associates of PG County.
 - P.G. County Citizens Police Academy next class will be in the Spring. More information to come.
 - Montpelier Community Police Officer Michael Velasquez returned to duty on 2/1/18. He and his wife welcomed a baby girl on January 3rd.

Traffic Committee: Richard Mason, Chairperson

- New Muirkirk/Cedarbrook/Odell Intersection: P.G. County Traffic Light Department inspected the traffic light and signage at the intersection. A few residents complained that the intersection was unsafe. County DOT stated that all aspect of the lights, arrows and signs were correctly installed. The problem is that the drivers are not following the "rules of the road". Thru traffic and right turns have priority over left turns. Accidents have declined now that drivers are more familiar with this new intersection. All temporary construction signs have been removed.
- Bradford Pear Tree Program: Designated trees near and on the West side of Cedarbrook Lane have been removed and the stumps have been ground down. Ground-up stump piles are being removed. New trees in this area are being planted. Trees have been planted on the Pepco right of way on Cedarbrook Lane and the right of way on Mount Pleasant Drive. These trees will need to be watered.
- Potholes on Montpelier Drive: We have requested P.G. County DOT to repair the potholes on Montpelier Drive. Thanks to Mark Middlebusher for handling this. Any homeowner can call or click 311 to request pothole repairs to their street.
- Electricity for Montpelier Sign at Route 197: We have asked P.G. County DOT to provide us with the name and phone number of BG&E Project Manager for installation of street lights on Montpelier Drive.
- No Parking on Route 197: MD DOT has confirmed that parking is not allowed on the northbound side of Route 197 from Deerfield Run Elementary School to Contee Road. MD DOT will install "No Parking" signs in the next 60 to 90 days. Please advise the traffic committee if you see these vehicles parking on Montpelier Drive or other community streets.

Social Committee: Patricia Douville, Chairperson – Tricia Douville

- The Easter Egg Hunt will be held on Saturday, March 24th in the pool parking lot.
- The Community Yard Sale will be held on Saturday, April 21st.
- There will a Memorial Day Potluck at the pool on Monday, May 28th. More details to come out in the Newsletter.
- The swim team is planning on hosing "Marlins on Ice" on Friday, March 2nd. They will be leasing the Wells Ice Rink for Marlins and Marlin family members. Details will be provided in the on-line forums (Yahoo List Serve and Nextdoor).

Facilities Committee: Brad Gimbert, Co-Chairperson, Paul Buehler, Co-Chair

- Six vendors were invited to bid on the Grounds Maintenance. We received three bids. Two were members from within the community. All bids were within a few hundred dollars. The references and capabilities were reviewed. Trustee Buehler made a motion that we give the contract to M&J for another year. Trustee Gimbert seconded the motion. There was discussion as to what will be included, if aeration or reseeding is included? They will still offer other services ala carte. Trustee Keating was dissatisfied with the work done on the ball field and M&J has agreed to work harder in this area and may need extra materials. The motion passed unanimously.
- Trustee Gimbert made a motion to replace the badly faded sign on the front gate that the area is open from dawn to dusk, is for community use only and references a pass. The motions was seconded by Trustee Derrick and passed unanimously.
- There was an inquiry made regarding the fitness equipment and possibly looking into this once again. Trustee Gimbert said he will look into this some more.
- There is some PVC drainage pipe under the walking trail that needs to be repaired. Trustee Gimbert said he will attempt to repair.

Tennis Report: Lillian Fazio, Chairperson

- Mid-Atlantic Tennis was contacted and asked to reach out to Trustee Fazio when they come out to inspect as a part of their annual maintenance on the tennis courts.

Old Business:

- Streetlights – no committee has been formed as of yet so there have not been any meetings on this.
- The Maryland State Bond Grant is in the scoping phase – a copy of our application was provided. A few bids have been received from some architects and some drawings have been received. There will be a presentation to the State in March to formally request funds. The various options for the project will be provided to the Board for input.

The next board meeting will be held on Tuesday, March 13, 2017 at 7:00 PM at Deerfield Run Community Center, preschool room. Trustee Keating made a motion to adjourn at 8:19pm and was seconded by Trustee Gimbert. The motion passed unanimously.