

MONTPELIER COMMUNITY ASSOCIATION, INC.

Board of Trustees Meeting Minutes

Deerfield Community Center

January 9, 2017

Trustees in Attendance: Bob Derrick, Jack Keating, Brad Gimbert, Richard Mason, Lillian Fazio, Paul Buehler, Rachel Howard & Sean Beaver

Trustees Absent with cause: Felipe Arzayus

Community Members Present: Mary Derrick, Vermel Taylor and Michelle Gimbert.

President Bob Derrick called the meeting to order at 7:00 pm. There was a quorum to conduct business.

Secretary's Report:

- The minutes of the December 2017 Board meeting were reviewed. Trustee Keating made a motion to accept the minutes as submitted and Trustee Gimbert seconded the motion and it passed unanimously.

Treasurer's Report: Lillian Fazio

- Trustee Fazio prepared the monthly statements which were distributed and reviewed.
- Confirmed with the bank that we are allowed to have \$250K per account not per customer to remain protected by FDIC.
- No money has been placed in another account as of yet because Trustee Fazio is waiting to speak with a representative.
- Accounts receivable (amount owed the Association) was reduced from 10,905 to \$6,505, so the legal involvement is helping.
- Parking lot paving \$7,000 has not yet been paid but will be since the work is completed.

ACC Committee: Jack Keating, Chairperson

- There was a meeting this past Thursday; there were normal maintenance and upkeep requests. All issues are under control.

Pool Committee: Mary Derrick, Chairperson

- Nothing to Report

Welcoming Committee: Vermel Taylor, Chairperson

- Nothing to Report

Communications Committee: Sean Beaver, Chairperson

- Resolved issue with space on the website. Michelle Gimbert and Trustee Beaver are getting the missing items uploaded.

Security Committee: Richard Mason, Chairperson

- Crimes in Community: There was a theft from auto 12/24/17 in 12600 block of Cedarbrook Lane. No additional information available. Must be too cold for solicitors since there has been a lack of complaints.
- Security Guidelines E-mailed to the Community:
 1. Vehicle break in alert in South Laurel area.
 2. Holiday shopping safety tips.
 3. Safe driving tips.
 4. Reminders for dealing with snow.
- Prince George's County District VI Police:
 - Officer Velasquez, our Community Police Officer, is on leave until 2/1/18.
 - Cpl. Woody is temporarily handling Montpelier Community details.
 - District VI Police announced significant reduction in crime in District VI in 2017.
 - Police captured two 17 year old teens who stole over 30 packages from front doors. Most packages were returned to the owners. Continue to be aware and look for options to just leaving them on the door step.
 - All above topics sent via group e-mails to community.
- Prince George's Fire Department: New smoke detector law effective 1-1-18. It requires a new 10-year battery smoke detector on each level of your house. Call 311 and request a new detector to be installed in your home free of charge (not sure the wait time) or get from Big Box stores (multi-units for smoke and CO2 are available). Noted that owners must follow the instructions for mounting.

Traffic Committee: Richard Mason, Chairperson

- Guidelines for PG County Policies:
 1. County yard waste, trash and recycle schedule during holidays.
 2. Snow polices by PG County Dept. of Public Works and Transportation.
- Two 'No dumping' signs were installed at the dead end of Mount Pleasant Drive. Looks like there is a \$30,000 fine.
- New Muirkirk/Cedarbrook/Odell Intersection: Traffic light activated and intersection is completed and fully operational. There are no preferred directional arrows on the Cedarbrook and Odell lights. This means left turn from these streets is to yield to thru or right turns.

Social Committee: Patricia Douville, Chairperson – Tricia Douville

- Thanks to the volunteers who judged the Holiday Lights Contest, bought the gift cards and pick up the signs afterwards.

Facilities Committee: Brad Gimbert, Chairperson

- The dumpster has been emptied and locked and signs that it is out of service for the winter have been placed on it.
- The light above the kitchen at the pool goes on and off. It may need to be changed.
- Should the pool gate be kept locked during inclement weather? The Board agreed that gate open/closer's discretion should be used.

Tennis Report: Lillian Fazio, Chairperson

- Trustee Fazio will monitor contract and maintenance going forward. Mid-Atlantic is supposed to monitor the courts on a monthly basis.
- It was commented that Trustee Fazio would need to contact Mid-Atlantic and request to be notified when the monthly monitoring visit is so we can have an MCA representative to open the gate and discuss the condition of the courts with the service representative.

Old Business:

- Streetlights - Trustee Mason says there is still money designated by the county for the streetlights. We need to form a committee to come up with questions regarding the streetlights and approach the County. We will gather in the next week or two.
- The Maryland Grant, a State grant program to make infrastructure improvements, is still in the scoping phase – no new updates.
- SC Maglev – there is a meeting soon in Bowie. Mr. Kassner will be attending the meeting and will give us an update. Trustee Mason said he would like to attend the meeting as well.
- Mary Lehman has an upcoming meeting, not sure of date but a notice will be sent out to the community.

New Business:

- Facility Committee is starting to put together the scope of work for the maintenance contract. Trustee Fazio will provide a copy of the current contract to Trustee Gimbert and Trustee Buehler. They will review the contract, refine the scope of work as necessary and start getting quotes.
- Our Master Gardener, Gloria Hynes, is still hoping to get power to light the brick entrance sign on MD Route 197. The Board discussed the possibility of enlisting the help of the County, while working on the Montpelier Drive project, to get an electric power drop at the entrance. That way we could illuminate both the Montpelier sign and the PG Parks and Planning activity sign board that is back in the dark wood line.

The next board meeting will be held on **Tuesday, February 13, 2017 at 7:00 PM** at Deerfield Run Community Center, preschool room. Trustee Keating made a motion to adjourn at 7:40pm and was seconded by Trustee Gimbert. The motion passed unanimously.