

# MONTPELIER COMMUNITY ASSOCIATION, INC.

## Board of Trustees Meeting Minutes

Deerfield Community Center

October 11, 2016

**Trustees in Attendance:** Bob Derrick, Jack Keating, Patricia Douville, Lillian Fazio, Richard Mason, Tim Jacobs, Brad Gimbert and Jean Sorrentino.

**Trustees Absent with Cause:** Paul Buehler

**Community Members Present:** Mary Derrick and Michelle Gimbert.

President Bob Derrick called the meeting to order at 7:03 pm. There was a quorum to conduct business.

### Secretary's Report: Tricia Douville

- The minutes of the September 2016 board meeting were reviewed. Trustee Keating made a motion to accept the minutes as amended. Trustee Sorrentino seconded the motion and it passed unanimously.

### Treasurer's Report: Lillian Fazio

- Trustee Fazio prepared the monthly statements, which were distributed.
- Ten full and partial assessments have been received since the last meeting. The names of those with outstanding assessments were sent to the attorney to attempt collection via court orders.
- The adult pool party cost the Community only \$221.78 after all accounts were settled.
- The 5K Run, Walk and Kids Run had an income of \$1,279.00 and \$1,684.00 was spent. The total cost to the Community of the 5K was \$405.00.
- We received a \$250.00 prepaid credit card from Verizon for signing up for WiFi for the pool.

### ACC Committee: Jack Keating, Chairperson

The ACCC has denied a request presented to them from 8645 Oxwell Lane. The homeowner reached out to Trustee Derrick and Keating and has asked to appeal this to the Board but was unable to attend the meeting. The Trustees have been requested to review the **By Laws Sec III Restrictions & Easements, ARTICLE II: STRUCTURES Section 1. Prior Approval:**

"No detached structures (to include fences) shall be erected, placed or permitted to remain on any Lot without prior approval from the Board of Trustees or its designated Committee. Such approval shall be obtained in accordance with the procedure stated in the Bylaws. Proceeding without prior approval shall constitute a covenant violation subject to enforcement".

It was also recommended that before the next meeting they should go by the residence and look at the yard in question to be able to formulate their own independent opinions.

**Communications Committee: Sean Beaver, Chairperson:** Chairperson Beaver was unable to make the meeting.

### Facilities Committee: Paul Buehler and Brad Gimbert, Co-Chairmen

- Cameras & Lighting upgrades will start this week. Discussion needed to figure out which lights should be converted to LEDs.
- Plan for the dumpster at the pool parking lot over the winter:
  - Should we lock it down and pay only the rental fee?
  - Should we get a larger dumpster and have it emptied once a week?
    - If we upgrade we might not get back a decent dumpster (since we recently paid to have a newer one delivered).
  - Should we leave the current dumpster and request twice a week pick up?
  - The service last year was discontinued for Dec, Jan & Feb – Is this what we want again for this year?
- A motion was made to stop the Trash service for Dec, Jan, Feb & Mar. It was seconded by Trustee Douville and passed unanimously.

### Tennis Report: Lillian Fazio, Chairperson

- Superior Pressure Washing will clean the tennis courts 10/13 – 10/14 at the price of \$2400.00. They did a test strip on a small area and all went well. Trustee Fazio will monitor the work.
- It was recommended that we check with "Superior" to see if they can seal the cracks.
- It was suggested that some tree limbs should be removed around the courts since they may be contributing to the mold problem. Trustee Fazio indicated she would get some bids as needed. Trustee Derrick offered to help.

### Pool Committee: Mary Derrick, Chairperson

- Most everything has been stored for the winter and the water will be cut off after the Fall Festival.
- G. Hynes has applied for free trees and plants from PG County to be placed around the common grounds area.

### **Security Committee: Richard Mason, Chairperson**

- There were no reported crimes in the community in the last month.
- The Security Forum will be held on October 20, 2016 at 7 pm at the Deerfield Run Community Center.
  - Sgt. Elser District IV Supervising Detective will discuss how the accused Delonte Prince was caught and how he operated.
  - A representative from the 911 Center will be there to discuss what kinds of things you should say in your descriptions when you call 911.
- School Buses speeding problems – Councilwoman Mary Lehman is now involved.
- School Bus passing has also been a problem. When the bus is stopped to pick up or drop off students people are illegally passing.
- Trustee Mason attended the retirement luncheon for Major Lloyd and met the new acting Major Brian Addis.
- Office Michael Velasquez, our community officer, is injured an on light duty for the next four months. We can call or email Corporal Woody if a community officer is needed [jmwoody@co.pg.md.us](mailto:jmwoody@co.pg.md.us) or 301-937-0910.
- COPS Coffee – Sgt. Elser presented detective duties.
  - Homeland Security – Discussed 911 and non-emergency communications. Nicole winters will come to the Security Forum – Please attend for specifics.
- P.G. County Police Thanksgiving Day, 11/15/16, at the Beltsville Station. Schools will be sending cards, posters and banners. There will be Thanksgiving meals for all policemen.

### **Traffic Committee: Richard Mason, Chairperson**

- Trustee Mason, Trustee Derrick & G. Hynes met with Wayne Lucas, PG County Dpt of Public Works and Pat Valentine, arborist, Neighborhood Design Center. Bradford pear trees will be replaced within the next fiscal year. We will be given plenty of notice of which trees need to be removed.
  - Trees on powerlines on Mt. Pleasant and Cedarbrook will be replaced early next year.
  - We requested that Wayne Lucas coordinate the tree work with the Project Manager for the Montpelier Dr. project.
- WSSC repaving – all paving is complete on Cedarbrook Lane and the traffic calming devices (bumps) will be completed in the next two days. Striping and marking of speed bumps will follow.

### **Social Committee: Patricia Douville, Chairperson**

- The Fall Festival will be held this Saturday on October 22<sup>nd</sup> at the Common Grounds from 2 – 4 pm.
- Holiday Lights Judging will be Saturday, December 17<sup>th</sup> from 6 – 8 pm. We need to get gift cards and signs for winners.
- Christmas Caroling will be held on Sunday, December 18<sup>th</sup> from 6 – 8 pm.

A Recess was taken in order to seat the new 2017 Board.

The new Board was announced by M. Gimbert: Paul Buehler, Bob Derrick, Patricia Douville, Lillian Fazio, Brad Gimbert, Tim Jacobs, Jack Keating, Richard Mason, Jean Sorrentino.

Trustee Derrick was nominated, willing to serve, and being no other nominations, elected President by unanimous vote. President Derrick requested nominations for the remaining positions to the Board and Committee Chairs. All nominees were unopposed and the following positions were filled by unanimous vote:

Vice President of the Board of Trustees – Trustee Keating  
Secretary – Trustee Douville  
Treasurer – Trustee Fazio (automatically Finance Committee Chairperson)  
ACC Chairperson – Trustee Keating  
Communications Committee Chairperson – Sean Beaver  
Executive Committee Chairperson – Trustee Douville  
Facilities Committee Chairperson – Trustees Gimbert and Buehler, co-chairs  
Nominating Committee Chairperson – Trustee Sorrentino  
Pool Committee Chairperson – Mary Derrick  
Security Committee Chairperson – Trustee Mason  
Social Committee Chairperson – Trustee Douville  
Tennis Committee Chairperson – Trustee Fazio  
Traffic Committee Chairperson – Trustee Mason

Nominations for the Elections and Welcoming Committee Chairs were postponed to confirm willingness to serve. For the Benevolent Fund, the Board either needs to solicit someone or continue to allow ACC and all Trustees to nominate those who might need help.

#### **NEW BUSINESS:**

- Trustee Mason asked if the Board should request PG County Department of Public Works consider 'cut outs' in the traffic calming devices (bumps) to allow for Emergency Vehicles to pass unencumbered. After some lengthy discussion the Board agreed that this is not something the neither Community nor the Board should pursue. If the Department of Emergency Services needed 'cut outs' they would have approached the 'sister' County agency and requested them.
- Trustee Fazio proposed looking into changing banks. Several banks were suggested to look into. Trustee Gimbert motioned to have Trustee Fazio do some research and come back to the Board with her findings. Trustee Keating seconded the motion and it passed unanimously.
- Trustee Keating motioned that the Administrative Assistant M. Gimbert continue for one more month until her contract can be proposed at the next meeting. Trustee Sorrentino seconded the motion and it passed with Trustee Gimbert abstaining.
- Trustee Jacobs suggested that we get a 'No Solicitors' sign at the entrance of Oxwell Lane near Claxton Drive but since there is one on Cedarbrook Lane right next to the entrance to Oxwell Lane at the Claxton Drive side it might not help.
- Trustee Keating asked M. Derrick to look at the contract of Pool Maintenance Companies. If we extend for one or two more years we still need three bids.
- Trustee Mason said there is a 'Snow Summit' at the Laurel and Beltsville Senior Center on October 18<sup>th</sup>. He is planning to attend and was encouraging others to attend. It is an informational session hosted by PG County Departments to explain what they do to plan for snow and how they prioritize snow removal.

The next board meeting will be held on **Tuesday, November 8, 2016 at 7:00 PM** at Deerfield Run Community Center, preschool room. Trustee Sorrentino made a motion to adjourn at 8:44 pm and was seconded by Trustee Keating. The motion passed unanimously.