

MONTPELIER COMMUNITY ASSOCIATION, INC.

Board of Trustees Meeting Minutes

Deerfield Community Center

January 14, 2014

Trustees in Attendance: Paul Buehler, Bob Derrick, Patricia Douville, Lillian Fazio, Brad Gimbert, Tim Jacobs, Jack Keating, Richard Mason and Jean Sorrentino.

Trustees Absent with Cause: None.

Community Members Present: Mary Derrick and Mary Hughes.

President Bob Derrick called the meeting to order at 7:02 PM. There was a quorum to conduct business.

Secretary's Report: Tricia Douville

The minutes of the December 2013 board meeting were reviewed. Trustee Keating made a motion to accept the minutes. Trustee Douville seconded the motion and it passed unanimously.

Treasurer's Report: Lillian Fazio

- Trustee Fazio prepared the monthly statements which were distributed.
- Trustee Fazio reported \$63,353 net income for the association for 2013. She put \$50,000 into reserve, which brings the reserve accounts to \$128,000.
- Trustee Fazio recommended a yearly contract for accounting services with A. Simmons. The "Basics" package covers a compilation, tax preparation, 1099's, and support including Quick Books instruction and the cost (\$3,788) is in line with our current charges for accounting. Trustee Douville made a motion to enter into the Basics annual package (\$947/quarterly). Trustee Sorrentino seconded the motion and it passed with Trustee Keating opposed. Trustee Keating raised the question whether three bids for the annual contract are required by the governing documents. There have been problems in the past finding accountants willing to take on this service and Mr. Simmons is local and has provided good service at a reasonable price. Trustee Keating will see if there are accountants interested in providing the service that the association needs for the future.
- Trustee Fazio reported that the sale of a vacant house on Oxwell Lane has fallen through. The association has a money judgment for past due assessments which should be paid when the house is sold.

ACCC: Michael Boddie, Chairperson (absent)

- Trustee Keating reported that the trailer on Shadetree is gone.
- Four approvals were granted for solar panels and one approval for a new shed.
- A letter was sent for a 6 foot fence installed without prior approval.

Communications Committee: Tony Fleming, Chairperson (absent)

No report.

Facilities Committee:

Trustee Derrick made a motion to accept Trustee Gimbert and Trustee Buehler as co-chairs of the Facilities Committee. Trustee Keating seconded the motion and it passed unanimously.

Pool Committee: Mary Derrick, Chairperson

- The pool is closed.

Social Committee: Patricia Douville, Chairperson

- The holiday lights judging went well. The winners were announced on the website, facebook, newsletter and email.
- The next event will be the Easter Egg Hunt on Saturday, April 12 and a cake walk may be added to the event.

Security Committee: Richard Mason, Chairperson

- Trustee Mason distributed his report. The fire department said it is okay to burn leaves at present, but if conditions get dry it will not be allowed.
- District VI has a new commander, Major Cara Lloyd.
- Solicitors continue to be a problem. The County requires a permit for solicitors and the association never gives permission for soliciting. Call 911 if a solicitor will not leave the premises when told to do so.

- Vehicles without current, valid tags are not allowed to be stored in your driveway or on the street.

Traffic Committee: Richard Mason, Chairperson

- Pepco planted 44 trees near the power lines along Cedarbrook and Mt. Pleasant. They are red buds and dogwoods.
- The Cops officers received many comments on lighting needs in the neighborhood.
- Trustee Mason has made three calls to the county regarding the dead tree on the corner of Briardale and Cedarbrook. He was told it can take up to a year for a response.
- Trustee Mason was told that all Bradford pear trees will eventually be removed by the county. As this will change the appearance of Montpelier, Trustee Mason was asked to get additional information. He will find out if this can be delayed, staggered or if people can opt out of the program.

Tennis Committee: Lillian Fazio, Chairperson

- There has been no action from Mid Atlantic on the cracks in the tennis court surface. Trustee Fazio will write them a letter that the association will file a consumer complaint with the Maryland Attorney General's office, the Better Business Bureau, and the Home Improvement Commission if they do not repair the courts as promised.

Welcoming Committee: Rilla Potter, Chairperson (absent)

- No report.

NEW BUSINESS:

- Trustee Buehler will look into purchasing a shade structure kit to be installed on the pad at the volleyball court. Facilities Committee might consider asking for volunteers from the community to install it.
- New equipment for the playground will be researched again.
- Trustee Douville suggested that a call for new board members be put on the covers of the next newsletters. Trustee Derrick suggested that all board members try to find at least one person to run for a board position or join a committee through personal conversations with likely neighbors.
- Trustee Douville asked interested board members to attend the January 25 meeting on the 2014 5K at Mr. Arzayus's home.

The next board meeting will be held on **Tuesday, February 11, 2014 at 7:00 PM** at Deerfield Recreation Center, preschool room. The motion was made and seconded to adjourn at 7:54 pm. The motion passed unanimously.