

MONTPELIER COMMUNITY ASSOCIATION, INC.

Board of Trustees Meeting Minutes

Deerfield Community Center

November 8, 2011

Trustees in Attendance: Paul Buehler, Bob Derrick, Patricia Douville, Lillian Fazio, Tim Jacobs, and Jack Keating.

Trustees Absent with Cause: Dave Eisenberg.

Community Members Present: Mary Derrick and Mary Hughes

President B. Derrick called the meeting to order at 7:10 PM. There was a quorum to conduct business.

Secretary's Report: Tricia Douville

The minutes of the October 2011 board meeting were reviewed. Trustee Keating made a motion to accept the minutes. Trustee Douville seconded the motion and it passed unanimously.

Treasurer's Report: Lillian Fazio

- Trustee Fazio distributed the monthly statements.
- Trustee Fazio reported a debit to the MCA of \$5,100 rather than the authorized \$2,100. The \$3,000 has been repaid but she will ask the bank why they paid it when she had only authorized \$2,100.
- Delinquent accounts and legal suits were discussed. Trustee Derrick requested a complete spreadsheet of delinquents and their legal status.
- Member thanked the MCA for benevolent fund donation of \$50.

ACCC: Michael Boddie, Chairperson (absent)

Vacant houses were discussed. 8911 Royal Ridge has a sign posted indicating that \$1,500 of clean-up is required. Trustee Derrick requested information from the county whether they intend to clean it up and file a lien. He also requested information from C. Rosen on costs for a lien if the association were to maintain the property.

Communications Committee: Tim Jacobs, Chairperson

- Trustee Jacobs will move the billing for the Sharepoint to the MCA.
- Trustee Derrick said that the "email the board" link should be removed from the website. He also asked that the actual email address be visible instead of "email..." Trustee Eisenberg's address needs to be corrected also.

Facilities Committee: Jack Keating, Chairperson

- The tree which came down is on MCA property and the insurance paid for the fence damage. The tree will be taken down by Affordable Tree Service along with several other dead trees for \$1,500.
- Trustee Keating will meet with the Master Gardeners to review their proposals.
- Get with Brickman to set up needs for the new contract and fall clean-up.
- Trustee Keating made a motion to spend no more than \$1,500 to purchase an 8x8 wooden shed for the tennis court vacuum. Trustee Jacobs seconded the motion. After discussion, the motion was tabled. It was suggested that the vacuum could be brought to the courts when the leaves start to fall and be kept covered and chained near the back gate until it is no longer needed.
- Barbed wire is needed along the top wire to keep out intruders from the pool. The wire near the transformer and the playground gate has been stretched and broken. Trustee Derrick made a motion to install barbed wire near the playground gate and the transformer for \$1,068. Trustee Keating seconded the motion and it passed unanimously. Abbey-Fritz will install the wire.

Pool Committee: Paul Buehler, Chairperson

- Final payment to Lighthouse was authorized.
- The hours and dates have been worked up by Trustee Derrick and will be provided to Lighthouse, American Pool, Winkler and one additional company for bidding for next season.
- Trustee Buehler will propose some capital projects for the pool at the next meeting. He would like to have canopies installed, improvements to the kiddie pool, and possibly tile the bathroom floors.

Social Committee: Carla Bowen (not present), Chairperson

The next social committee event will be the Easter Egg Hunt.

Security Committee: Richard Dengler, Chairperson

- A new chairperson is needed. Trustee Derrick will ask Mr. Mason.

Tennis Committee: Lillian Fazio, Chairperson

- Trustee Fazio reported hairline cracks on courts 3 and 4. She spoke to the installer and he will look at it but work can't be done until Spring. We have a warranty/insurance. Trustee Keating offered to speak with him.
- 11 cubic yards of dirt was supposed to be delivered by Brickman last week. If this isn't done soon the contract will be cancelled.
- Mr. Harkins will put up wind screens next Spring.
- Signs need to be put up on the fence.
- Trustee Keating will address the magnetic lock on the tennis courts next month.

OLD BUSINESS:

- Lynn Collmann offered to stay on as Chairperson of the Elections Committee.
- Ms. Tilghman and Ms. Sorrentino expressed interest in joining the board.
- The electronic compilations for 2009 and 2010 still need to be posted to the website.

NEW BUSINESS

- The doors and gates at the pool will be rekeyed.
- There needs to be discussion whether the light-weight baby swing should be replaced with a heavy duty swing.
- A list of contracts, durations, etc. needs to be created.
- Trustee Keating made a motion to increase the assistant's hourly rate to \$24.00 per hour. Trustee Douville seconded the motion and it passed unanimously. Her contract will be reviewed next month.
- Trustee Jacobs will research purchasing an MCA laptop and scanner/printer for the assistant's use.
- Trustee Buehler made a motion to pay the newsletter carriers a bonus of \$50 for excellent service at the discretion of the newsletter editor. Trustee Jacobs seconded the motion and it passed unanimously.

The next board meeting will be held on **Tuesday, December 13, 2011 at 7:00 PM** at Deerfield Recreation Center, preschool room. The motion was made and seconded to adjourn at 8:32 pm. The motion passed unanimously.