

MONTPELIER COMMUNITY ASSOCIATION, INC.
Board of Trustees Meeting Minutes
Deerfield Community Center
April 13, 2010

Trustees in Attendance: Paul Buehler, Richard Dengler, Bob Derrick, Patricia Douville, Lillian Fazio, and Jack Keating.

Trustees Absent with Cause: Julia Coldren-Walker. Dave Eisenberg, and Tim Jacobs.

Community Members Present: Carla Bowen, M. Derrick, M. Hughes.

President B. Derrick called the meeting to order at 7:00 PM. There was a quorum to conduct business.

Secretary's Report: Tricia Douville

The minutes of the March 2010 board meeting were reviewed. Trustee Dengler made a motion to accept the minutes. Trustee Fazio seconded the motion and it passed unanimously.

Treasurer's Report: Lillian Fazio

- The insurance has been paid.
- Federal Taxes are ready to be filed: Federal - \$1,154.00 and State - \$317.00.
- The treasurer asked for clarification on the playground trash pick-up and outstanding invoices. Trustee Dengler reported that the contract needs to be updated especially with the new fence line. He will review the invoices for accuracy.
- There are 69 assessments outstanding.

COMMITTEE REPORTS

ACCC: Marcia Segura, Chairperson

- Trustee Keating reported that there were a few requests for sheds and fencing. The committee will wait one more month to give owners a chance to make winter repairs.
- Trustee Dengler asked what the committee can do about vacant and untended houses. He reported that 12706 Silverbirch Lane is vacant and a lot of debris has been left. Any information should be turned over to the attorney.
- Trustee Buehler reported that the streets are full of decaying leaves in many places.

Benevolent Fund: Jeri Witt, Chairperson

Trustee Derrick asked if the board was prepared to vote on the guidelines. The vote was postponed pending Ms. Witt's arrival.

Facilities Committee: Richard Dengler, Chairperson

- The bushes and plants have been removed and are stored until the fence is in place. The Beautification Committee will take care of them until they can be replanted. Brickman bid any additional work at a rate of \$38 an hour.
- Three proposals for common grounds-keeping were reviewed: Medina- \$9,700; Brickman- \$4,628; and American Landscape \$14,625 (18 mowings per summer). Trustee Dengler made a motion to accept Brickman for the 2010 grounds-keeping contract. Trustee Keating seconded the motion and it passed unanimously. Access to the pool area and keys will need to be worked out.
- Trustee Dengler will update the trash and tennis court cleaning contracts. The gate-keeping contract may also need to be revised.
- Trustee Dengler asked the board if the MCA permits large, regularly-scheduled soccer games are allowed on the common grounds. Trustee Buehler suggested a reservation system, either through a sign-up board or email. Previous boards required 75% of the participants to be members or prohibited "organized" groups from using the fields. Trustee Keating volunteered to monitor the situation and talk to the players and report back to the board. A trash can is needed to try to contain the trash.

Pool Committee: Paul Buehler, Chairperson

- Lighthouse has not hired the managers yet, but there will be a meeting with them once hired.
- If there are stains on the bottom of the pool, the pool will have to be drained. Trustee Dengler reported that it appeared that it was being drained.

- There will be a slight change in the pool rules. If a guest is old enough to stay at the pool without an adult, as defined in the member rules, the member does not have to remain at the pool with the guest. The rules will be published in the newsletter.
- The old slide was sold for \$100 via Craig's list. Trustee Buehler will give the money to the treasurer.

Social Committee: Carla Bowen, Chairperson

Mary Derrick reported for the Chairperson Carla Bowen. The Easter Egg Hunt was successful even though the weather was bad. Matt Derrick stuffed 1,000 eggs for the participants. Next meeting is scheduled for tomorrow night and the yard sale is tentatively scheduled for May 22. The dumpster has been ordered for May 22. The swim team is holding a car wash and a yard sale table.

Security Committee: Richard Dengler, Chairperson

Trustee Dengler reported that very little has been happening in our area. The substation meetings are held the first Thursday of every month. Eight people from our neighborhood attended the last meeting. Trustee Derrick suggested that we try to get solar-powered speed reading signs for the neighborhood. Trustee Dengler will look into it. Trustee Keating asked if anyone on the board planned to attend the Breakfast on April 17 at the Beltsville Fire Department.

Old Business:

New Business:

Trustee Keating reported that the work on the fence was supposed to start today, but the weather did not cooperate. Some changes will have to be made to the fence line and electric because of BGE requirements. Trustees Keating and Derrick put together a Master List of Common Grounds Maintenance and Improvements (copy attached). BGE requires new conduit be laid and the Health Department requires water fountains which will require retrenching. In addition, the culvert between the pool and basketball court has deteriorated and is undermining the courts and this must be repaired. While taking care of these requirements, it would make sense to make other improvements like enlarging the playground area and building a volleyball court. It was estimated that all the improvements could be done for \$30,000. Trustee Buehler made a motion to accept the scope of work for additional common grounds maintenance and improvement, not to exceed \$30,000 and following the three bid rule, with the selection to be made by the Executive Committee. Trustee Douville seconded the motion and it passed unanimously.

Trustee Fazio reported that G. Hines, Beautification Committee Chairperson, asked if she had the authority to purchase bulbs or flowers if she sees them at a good price. Trustee Buehler told the committee that they could spend up to \$2,000 of the pool operational budget on plants. Trustee Derrick emphasized that any one expenditure of \$1,000 requires three bids and that Ms. Hines could spend small amounts, approximately \$50, on flowers or plants.

Trustee Fazio offered to investigate finding a tennis instructor to offer tennis lessons for children during the summer.

Trustee Derrick suggested that a future expenditure should be a small storage shed at the tennis courts for the leaf vacuum to make it easier to keep the courts clear.

The next meeting will be held on **Tuesday, May 11, 2010 at 7:00 PM** at Deerfield Recreation Center, preschool room. The motion was made and seconded to adjourn at 9:02 pm. The motion passed unanimously.