

MONTPELIER COMMUNITY ASSOCIATION, INC.

Board of Trustees Meeting Minutes

Deerfield Community Center

February 23, 2010

Trustees in Attendance: Paul Buehler, Richard Dengler, Patricia Douville, Bob Derrick, Dave Eisenberg, Lillian Fazio, Tim Jacobs and Jack Keating.

Trustees Absent with Cause: Julia Coldren-Walker.

Community Members Present: M. Derrick, M. Hughes, P. Katz.

President B. Derrick called the meeting to order at 7:00 PM. There was a quorum to conduct business.

Secretary's Report: Tricia Douville

The minutes of the January 2010 board meeting were reviewed. Trustee Fazio made a motion to accept the minutes. Trustee Jacobs seconded the motion and it passed unanimously.

Treasurer's Report: Lillian Fazio

- 1099's have been given to all contractors.
- The accountant has been reviewing procedures such as disbursement of funds donated to the swim team and benevolent fund. J. Keating will contact J. Witt, Benevolent Fund Chairperson, to discuss the protocols, especially whether a lien should be required to recoup funds that are distributed. The accountant also asked about the Becht Report. The last one was never finalized, and B. Derrick will send him a copy of the old report. The bylaws may need to be revised to clarify how much money needs to be in reserve.
- Disbursement of pool passes and accountability for the passes was discussed. Problems can arise when single-use passes are purchased with cash.
- No additional CD's will mature until October.
- Kelly needs the TAX ID number and BGE account number.
- A question arose whether the MCA is tax exempt or a non-profit. A non-profit means that there is a zero balance or anything that is left over at the end of the year is not returned to the owners. Tax exempt usually refers to social or educational groups.

COMMITTEE REPORTS

ACCC: Marcia Segura, Chairperson

No report. There was no meeting in February due to inclement weather.

Facilities Committee: Richard Dengler, Chairperson

- The Gatekeeping contract is complete. The Criscuoli contract must be revised after the new fence is installed.
- The lawn mowing contracts were reviewed preliminarily. The scope of work was prepared last year and used again this year. Trustee Dengler wants to take these bids to his committee for their recommendation before giving it to the board for a vote. Trustee Buehler asked for landscaping maintenance of four areas inside the pool so this must be added to the scope of work.
- Johnson's Landscaping needs to be given a list of plants which have not survived the winter. The master gardener's also need to be asked about trimming and mulching. Johnson's was also supposed to add large rocks to keep the downspout water from washing away the mulch.
- Johnson's will be asked to look into landscaping the hill near the basketball court.
- The weather has held up the fence and electric work. The fence line will be marked and the volleyball court will need to be excavated for an additional fee. A price needs to be worked up.

Pool Committee: Paul Buehler, Chairperson

- The McClellan's will not accept any reimbursement for the use of the water last year. A note will be sent and a thank you will be put in the newsletter.
- The old slide and filters have not been sold yet, but Trustee Buehler will check into it.
- The pool contracts were reviewed (Winkler, Lighthouse and DRD). Winkler came in at \$55,000, Lighthouse at \$59,000 and DRD at \$62,000 - for three guards and a manager or assistant manager at all times. As

Lighthouse has been responsive and has provided good service, the pool committee recommends Lighthouse. Lighthouse has also agreed to use our contract and Flick & Floats will be offered again. Trustee Buehler has asked them for a clarification of their rain day policy. Trustee Keating made a motion to enter into a management contract with Lighthouse for the 2010 pool season. Trustee Douville seconded the motion and it passed unanimously. The lifeguards will be instructed to follow the direction of the MCA gatekeeper through the daily operational procedures.

- A foot wash and outside shower are needed. Information on a shower tower was distributed. It will be near the guardhouse. A moveable one was also suggested as well as an additional foot wash near the playground. If a concrete pad is needed that will be investigated when bids are taken for the volleyball court excavation.

Social Committee: vacant

The committee members are discussing the Easter Egg Hunt. A flyer will be delivered with the newsletter.

Security Committee: Richard Dengler, Chairperson

Trustee Dengler reported few security issues because of the recent blizzards. The police substation at Towne Center offers monthly meetings, the first Thursday of every month at 1 pm.

Communications Committee: Tim Jacobs, Chairperson

Trustee Jacobs reported that everything is up to date on the website. The Montpelier online email has been shut down because it wasn't being used and it was filling up with spam.

Old Business:

A traffic committee chairperson is needed.

All delinquent 2009 assessments have been turned over to the attorney. All other delinquent accounts have been sent invoices of past due amounts along with the 2010 assessment notice.

New Business:

P. Katz spoke to the board about organizing a group of neighbors to help other neighbors with small tasks, transportation, visits, etc. About a dozen people have expressed interest in forming a "Seniors Helping Seniors" group which will be an informal group. Trustee Douville has also volunteered to help. An announcement will be put in the newsletter to see if there is additional interest.

T. Douville will check into the insurance policy to see if we can get a better rate than we have currently.

The snow removal for the neighborhood was discussed. There were problems due to the severity of the storms this year.

The next meeting will be held on **Tuesday, March 9, 2010 at 7:00 PM** at Deerfield Recreation Center, preschool room. The motion was made and seconded to adjourn at 8:47 pm. The motion passed unanimously.