

Montpelier Community Association, Inc.

Board of Trustees Meeting Minutes Deerfield Community/Recreation Center, Preschool Room October 19, 2004

Trustees in Attendance: Patricia Douville, David Hartley, Shawn Kelly, Paul McCullagh, Jeri Witt and Lucy Young.

Trustees absent with cause: Miya John and Todd Matejovich.

Community Members present: Susan Mathis, John Bertak, Mina Johns, MaryLee Chatnuck, Ken Busic, Richard Dengler, Mary Hughes.

The meeting was called to order at 6:55 PM. A quorum was present for conducting business.

Secretary's Report, Lucy Young:

The September minutes were amended. The amended minutes were approved unanimously.

Treasurer's Report, Jeri Witt, interim:

Trustee Witt filed the treasurer's report. She will meet with the new treasurer and help her with Quick Books. Trustee Witt suggested that less money be kept in the checking account. She will assist the new treasurer in locating better investment opportunities.

OLD BUSINESS:

Trustee McCullagh reported that the freezer was removed from the common grounds parking lot. He also asked that the playground equipment be repaired. **ACTION REQUIRED.**

The outgoing board recessed at 7:10 PM. The new board reconvened at 7:15 PM. A quorum was present for conducting business. The Trustees in attendance were: John Bertak, Susan Mathis, Mina Johns, Jeri Witt, Paul McCullagh, Shawn Kelly, and Lucy Young.

Election of officers was discussed. All votes were unanimous and the 2004-2005 board is: Paul McCullagh, President; Jeri Witt, Vice President; Mina Johns, Treasurer; Lucy Young, Secretary; John Bertak, Executive Board. All committee chairs will remain: Richard Dengler, Facilities and Security; Traffic, Shawn Kelly; Governing Documents, Ken Busic; Nominating Committee; Web Committee, David Hartley; and Resale Packages, MaryLee Chatnuck.

Committee Reports:

FACILITIES, Richard Dengler, Chair

Mr. Dengler reported that the pool has been winterized. US Aquatics hired for \$100 month to maintain the pool during the winter months. Three bids were secured for new management companies for the upcoming year: US Aquatics, American Pools, Jazzercise Pools. Self management was investigated but insurance costs made it cost prohibitive. Another bid will be solicited and all will be presented to the board. The only major maintenance item is the parking lot. Gate attendant policies and life guards need to be discussed. Trustee Witt will work with Mr. Dengler to alleviate entry problems. The lowest bid received last year for parking lot repair was \$53,000.

TRAFFIC, Shawn Kelly, Chair

Trustees McCullagh and Kelly reported on a traffic study of Route 197 near Deerfield Run Elementary School. A warrant study is being conducted and increased police presence should be noted.

ACCC, Jeri Witt, Chair

Trustee Witt report:

- § Home on Oxwell fined \$150 for failure to remove truck.
- § Complaints regarding two trucks on Granite Lane and maroon trailer on Cedarbrook.
- § Oxwell residence has until December to finish repairs.

§ Landscaping fences and sheds approved.

§ Complaint regarding a firewood business conducted at residence on Montpelier.

A notice will be placed in the newsletter announcing that house numbers are required to be displayed on homes and visible from the street. A \$50 fine will begin in May.

Trustee Witt proposed a sign be installed in the area of the pool to inform neighbors of community events.

ACTION REQUIRED.

SECURITY, Richard Dengler

Mr. Dengler reported that the perpetrator of the attempted break-in on Silverbirch has broken into many homes in Beltsville. Keep eyes open and be prepared for an increase in crime during the holiday season.

GOVERNING DOCUMENTS, Ken Busic, Chair

Mr. Busic reported that 89 ballots were cast regarding the amendment to the governing document. The ballot will be in the next newsletter. Two-thirds of the community must vote yes (464) for the amendment to pass.

It was suggested that a ballot be included with the assessment letter. **ACTION REQUIRED.**

SOCIAL AND RECREATION, Miya John, Chair

No report.

WEB COMMITTEE, David Hartley, Chair

No report.

Old Business:

Deadline for the newsletter is tomorrow October 20. A new letterhead will be created.

Two new families will handle newsletter delivery. Guidelines were presented and approved by the board. The agreement will be signed by the delivery people. A motion was made to accept delivery-persons Shoupe and Criscuoli for the November/December issue. The motion passed unanimously. An increase in advertising rates for the back cover and inside front cover will be considered. **ACTION REQUIRED.**

New Business:

No entries were received for the Make a Difference Award. Trustee McCullagh will request names in the next newsletter.

A board member requested that the meeting date be changed to the second Tuesday of the month. A motion was made to meet on the second Tuesday of the month effective January 2005. The motion passed unanimously.

Trustee Young will confirm a meeting place for the new meeting night. **ACTION REQUIRED.**

Comments from Attending Members:

None.

The next meeting will be held on the second **Tuesday, November 16, 2004 at 6:45** at Deerfield Community/Recreation Center. The motion was made and seconded to adjourn at 8:30 P.M. The motion passed unanimously.