

**Montpelier Community Association**  
**ARCHITECTURAL CONTROL & COMPLIANCE COMMITTEE**

**Deerfield Run Recreation Center**  
**September 7, 2023**  
**Meeting Minutes**

Committee Members Present: Sean Beaver, Kim Elliott, Michael Flowe, Jack Keating, and Paula Rojas

Community Members Present: Mark Froelich, Elizabeth Mukua, Eva Rodriguez, Migel Romero, and Michelle Gimbert

The meeting was called to order at 7:00 PM by M. Flowe. There was a quorum to conduct business.

The minutes, from the August 3, 2023, meeting, were reviewed. S. Beaver made a motion to approve the minutes as written and J. Keating seconded the motion and it passed unanimously.

## **OLD BUSINESS:**

### **Complaints:**

12203 Brittany – tall grass and overgrown bushes. The bushes all over are extremely overgrown, soffiting is falling down above garage. Sent a third letter. Bushes are improved still soffiting falling. **HOLD.**

12110 Cedarbrook - Broken down trailer on street between these houses. A ticket was opened with the county. **Trailer gone. CLOSE.**

12205 Cedarbrook – two large DOT trucks being parked at the curb partially in driving lane. **Opened a ticket with the county. CLOSE.**

12506 Cedarbrook – parking cars in back yard and beside driveway. **CLOSE.**

9207 Ethan Court – grass is 2 foot tall and dead branches lying around the yard. Unregistered car in driveway. The Board granted up to \$500 to be used from the benevolent fund. The homeowner will be notified, and grass will be cut. **Grass has been cut. CLOSE.**

12813 Fernwood – four untagged cars in the driveway and several more parked on the street causing traffic problems. (Picture provided). Sent a letter and open ticket with the county. **HOLD.**

8807 Gramercy – widened driveway w/o permit or permission. They will stop work and submit request form for the driveway and patio and apply for permits. Permits were requested for widening the driveway and a six-foot fence. Pending permits and ACCC request forms. **HOLD.**

8708 Granite – several untagged cars in the driveway. **Sent letter.** Cars now backed in so no way to tell if untagged (no front tags). **HOLD.**

9104 Montpelier – Messy at the top of the driveway. Sent a follow-up letter to see if the work is complete. **Send a letter to remove the garden in the driveway.**

12100 Mount Pleasant – wood problems. Sent follow-up letter reminding him to submit ACCC form and copy of Permit request. **Still no ACCC request form or Permit request with the county. Continue fines at \$500 a month and send follow up letter.**

12202 Mount Pleasant – complaint of homeowner working on a car in their driveway. **Seen working on cars several times in the past couple of weeks. Contact Charles with the County.**

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12310 Mount Pleasant – Siding is curling since they painted, and it needs to be repaired. **Send a second letter.**

8805 Orwood – multiple dogs pooping in the neighbor’s yard and owners of dogs are not cleaning it up. Dogs are often off leashes chasing neighbors and the mail carrier and have attacked a homeowner and his dogs. They also bark at all hours. Sent a letter that dogs are a nuisance and must be leashed. Sent a second letter to follow up to see if the problem dog has been rehomed and others are being kept on leashes and out of neighbor’s yard. **Follow up with Complainant to see if this is still a problem.**

12328 Shadetree – PODs have been in the driveway for several weeks. Sent a letter to see how long they will be there. Plumbing issue. Once work is complete the PODs will go away. **PODs gone. CLOSE.**

12602 Silverbirch – motorcycle under cover being stored on grass. Sent letter. **Motorcycle now in driveway. CLOSE.**

On Silverbirch just off Montpelier – a silver jeep with VA tags parking on the curb and grass leaking fluid onto the road, curb, and grass. (Picture provided) **Open ticket with the county.**

**Pending Permit:**

8904 Churchfield –Waiting for a grading permit.

**NEW BUSINESS:**

**Complaints:**

8716 Graystone – corn growing in the front yard. **Send letter.**

9207 & 9215 Lawnview – bamboo very overgrown in the front all the way to the curb. See pics. **Open Ticket with County.**

12403 Radnor – expanded patio without approval or permit. Send a second letter. **Visit house and speak with owner.**

12510 Silverbirch – parking vehicles on the grass. **Monitor.**

**Requests:**

12308 Cedarbrook – homeowner attended meeting and is requesting to enclose garage for living space with plumbing and will need a permit. She also wants to place a shed on her property. **She will submit an ACCC request for and include a drawing of what the outside of garage will look like as well as the placement of the shed.**

8805 Churchfield – homeowner attended the meeting and is requesting an upgrade to their shed and they want to relocate it from their current location. It will be a 10x12 fence. **Approval is pending receipt of an ACCC form, a drawing showing the placement of the shed and a promise that if they choose permanent footers below the shed that they will obtain a permit. Send letter.**

8813 Churchfield – homeowner attended the meeting and is requesting a 4-foot fence to enclose the yard along with the neighbor’s fences. It will be a 3-rail split rail fence with black mesh. **Approved. Send letter.**

8903 Montpelier – painting exterior of the house blue (see printout). **Approved, send letter.**

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8784 Oxwell – requesting fence. Was previously approved but couldn't do work at that time. **Approved pending receipt of drawing being sent back with adjustment on placement of fence to start at back corners of house. Send letter.**

12229 Shadetree – homeowner is requesting a 6-foot fence for safety since they have 3 large dogs. **Approved pending receipt of ACCC form and County permit. Send letter.**

12226 Valerie – requesting a walkway from side of driveway around side to back of the house. **Approved. Send letter.**

**Notifications:**

12506 Cedarbrook – new roof.

A motion was made at 8:03 PM by S. Beaver to Adjourn and was seconded by P. Rojas and passed unanimously. The next meeting of the ACCC will be on Thursday, October 5, 2023, at 7:00 PM at the Deerfield Run Community Center.