

**Montpelier Community Association**  
**ARCHITECTURAL CONTROL & COMPLIANCE COMMITTEE**

**Deerfield Run Recreation Center**  
**May 4, 2023**  
**Meeting Minutes**

Committee Members Present: Kim Elliott, Michael Flowe and Jack Keating

Committee Members Absent with cause: Sean Beaver and Paula Rojas

Community Members Present: Carl Bernhards, Kati Caceres, Gary Buckingham, Tara Buckingham, Michelle Gimbert, Maria Preza and Benson Simon

The meeting was called to order at 7:00 PM by M. Flowe. There was a quorum to conduct business.

The minutes, from the April 6, 2023, meeting, were reviewed. M. Flowe made a motion to approve the minutes as written and K. Elliott seconded the motion and it passed unanimously.

## **OLD BUSINESS:**

### **Complaints:**

12201 Cedarbrook – overgrown bushes need to be tended to. Sent letter to address overgrown bushes. The owner reached out and said they had trimmed the bushes. Bushes closest to house were trimmed but bushes closer to the street beside the driveway need to be trimmed as well. Another letter was sent giving them 30 days. **Check bushes. Send another letter if they were not taken care of.**

8807 Gramercy – widened driveway w/o permit or permission. Doing construction rooms in the garage and digging in their yard and cut power to neighbors that BG&E fixed. Dug a trench alongside of house and through asphalt driveway. Sean spoke with new homeowners, and they will submit request form for driveway, shed and patio. They will stop work for now. MONITOR. Homeowner sent in a request for a 10x12 shed. **Shed was approved CLOSE. Monitor driveway.**

8718 Granite – Fence and gazebo falling down. Sent Cease and Desist letter. Send a letter informing them of \$500 one time fine and a \$250 a month fine until the fence and gazebo are fixed or removed and send to attorney. Fines on hold, homeowner reached out and is starting work. The contractor reached out and forwarded information regarding the Gazebo and replacing the roof. **The roof for the gazebo was approved. Continue to Monitor.**

8707 Graystone – Trim and soffit is in disrepair. The homeowner came to the Board Meeting and asked for another extension due to extenuating circumstances. ACCC members at the meeting agreed to grant another 30-day extension. **HOLD until June meeting.**

12500 Ivory Pass – PODs in driveway for many months. Sent letter requesting how long PODs will be there. PODs is still there. Sent Cease & Desist to come to next meeting and give them 30 days to reach out or remove PODs. **The homeowner attended the meeting and said they will be removing the PODs by next week. Monitor.**

9206 Lawnview – Erected a 6' wooden fence without approval or permit and it exceeded the rear of the house. Started in May 2022, fined \$500 for building w/o permission and \$250/month until we receive request form, permit and fence is moved to back corner of house. January, we received request from, drawings, permit application and fence was moved to back corner of house and accumulating fines were stopped. Sent letter requesting they come to April meeting to discuss fines. HOLD until May meeting. **The homeowners were in attendance and the Committee agreed to reduce the fine to \$500 that must**

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**be paid within 30 days. A letter will be written that gives them tentative approval for the county permit based on them paying their fines and providing us with a copy of the permit when it is received.**

9104 Montpelier – yard is full of junk and building materials, driveway has trash. Sent letter. **The homeowner reached out and said cleanup has been done. Monitor.**

9314 Montpelier – cars parked on grass. Sent letter. HOLD until May meeting. **Cars are still being parked on the grass. Send a second letter.**

12100 Mount Pleasant – another complaint about more large deliveries of firewood being dropped off and it being an eyesore. Sent letter of more complaints. Must move wood from corner of lot, put up private property signs and tell them there will be a \$2000 one time fine and a fine of \$500/month if they do not come into compliance right away. **County is addressing this matter. Send Cease & Desist.**

12201 Mount Pleasant – car with flat tire has been this way for month. Sent letter. HOLD until April. Sent a second letter. **Car is gone. CLOSE.**

8901 Orwood – side and back yard are overgrown with invasive plants and vines invading neighbor's property. Gazebo and shed in disrepair. The homeowner attended the meeting and said the neighbor sent yard workers onto his property to clean up. Gazebo is structurally sound, but veneer came off. This will be fixed when the weather is warmer. Homeowner will follow up before April meeting. A letter was sent for follow up. The homeowner provided a before and after picture of the Gazebo. **CLOSE.**

8719 Oxwell – dog roaming outside without a leash on several occasions. Sent letter about leash law. **Sean will follow up with Complainant. CLOSE or send to 311.**

8808 Oxwell – untagged cars in driveway. Sent letter. HOLD until May meeting. **Open 311 ticket for untagged cars.**

8812 Royal Ridge – running a landscaping business from residence. Parks commercial truck and trailer on the driveway. Send a letter about trucks and trailers. No business can be run from home and only one truck is permitted for everyday commuting. Michelle spoke with the homeowner. He said he will only park his work truck in his driveway at night and if he has a trailer, he will put it in his garage. Other trucks are being kept elsewhere going forward. During the off season for his landscaping company, he will NOT keep his work truck in the neighborhood. **CLOSE.**

### **Requests:**

8907 Eastbourne – requesting a shed and landscaping. Received a request form and emailed for more detailed information. **The homeowner provided a drawing of location will shed will be placed along with a picture of what the 10 x 12 dark brown and taupe shed will look like. Approved. CLOSE.**

8714 Graystone – homeowner was in attendance regarding a garage renovation and the garage doors that are falling apart. They want to keep one door in place but replace it with a new garage door and the other will have siding and windows. **Paperwork was a rendering was forwarded to the committee and voted online to approve. CLOSE.**

### **Pending Permit:**

8904 Churchfield – patio and driveway – waiting for permit.

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**NEW BUSINESS:**

**Complaints:**

12202 Mount Pleasant – complaint of homeowner working on a car in their driveway. **Monitor.**

12211 Mount Pleasant – complaint about PODs in driveway. Sent letter. **One of the PODs has been removed. Send a letter inquiring when the second one will be removed. The second one was removed before the letter went out. CLOSE.**

12342 Shadetree – An appliance and other junk is on their porch. **Monitor**

**Requests:**

8803 Royal Ridge – a request was made for a 2-foot sidewalk on each side of their driveway to prevent damage to the grass and for better drainage. **Approved. CLOSE.**

**Notifications:**

8718 Oxwell – replace door and storm door. Door will be white with a Cinnamon colored frame.

9214 Twin Hill – removing some trees in the back yard. They were informed to call 811 to make sure there are no underground utilities involved.

A motion was made at 7:53 PM by K. Elliott to Adjourn and was seconded by J. Keating and passed unanimously. The next meeting of the ACCC will be on Thursday, June 1, 2023, at 7:00 PM at the Deerfield Run Community Center.