

**Montpelier Community Association**  
**ARCHITECTURAL CONTROL & COMPLIANCE COMMITTEE**

**WebEx Call in Meeting Minutes**  
**202-860-2110, PIN: 126 909 1700#, #**  
**July 7, 2022**  
**Meeting Minutes**

Committee Members Present: Sean Beaver, Michael Boddie Kim Elliott, Michael Flowe and Jack Keating

Committee Members Absent: Jessie Linder and Paula Rojas

Community Members Present: Thearesa Lyles and Michelle Gimbert

The meeting was called to order at 7:00 PM by J. Keating. There was a quorum to conduct business.

The minutes, from the June 2, 2022, meeting, were reviewed. M. Flowe made a motion to approve the minutes as amended and S. Beaver seconded the motion and it passed unanimously.

**OLD BUSINESS:**

**Complaints:**

12110 Cedarbrook -SUV in driveway has not moved in months and has a flat tire, there is a car parked in front of it with no tags. This is a repeat offense in the last 12 months. **Fine raised to \$750 per month (\$250 per stored vehicle). Send to attorney.**

8711 Crystal Rock – Lots of vehicles, owner is believed to be renting rooms. There are usually around 10-12 vehicles parked in front of the house. Sent letter that homes are for single family use. Room renting needs to stop. A ticket will be open with the county. **Sent to Tom Dernoga’s office. CLOSE**

12412 Eastgate – Issues with back fence deteriorating and an overgrown backyard have been ongoing since June 2021. Sent Cease & Desist letter giving them 30 days to complete the work or fines will date back to January 2022. **Sean spoke with homeowner and neighbor. They are working it out. CLOSE.**

8718 Granite – Complaint of extremely overgrown backyard. Weeds and vines are coming over fence into neighbors’ yard, fence is falling in places, dead trees, appliances are in back yard, rodents have been spotted running through the yard. Sent letter. **A lot of work has been done. Monitor.**

9206 Lawnview – Erected a 6’ wooden fence without ACCC approval or county permit. It also exceeds the rear of the house. Sent letter that they are in violation, and they have 30 days to move fence in the side yard to back corner of the house. They need to submit a request to the ACCC for the fence and provide a permit from the county. **Send second letter and an application to submit ASAP and notify them that there is the possibility of fines.**

8804 Montpelier – Several complaints have been received regarding their newly painted/sided bright green house. Sent letter and invoice for \$100 for not obtaining permission from the ACCC to paint house a different color. **Hold until July. Fine paid. CLOSE.**

12100 Mount Pleasant – large stacks of firewood and deliveries being made blocking the road. Open ticket with county. **Building a patio without approval. Send letter.**

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12309 Mount Pleasant – tall grass. **Send Cease & Desist letter and include soffit coming off front of house.**

8743 Oxbell - A large concrete porch in front of the house has been added. Picture of car parked on porch area and at least one picture of disabled car on tow truck being delivered to house. that there is no parking anywhere other than the driveway. Parking on the new concrete porch is against our covenants. Homeowner was going to join June call but did not. The porch is still in violation and the homeowner needs to submit a request and a permit. Open a ticket with the county and monitor. Sean sent letter responding to homeowner's letter. **Send to attorney.**

8766 Oxbell -there is a car on jack stands and partially under a cover being stored in the driveway and has been there for many months. **Owner sent response letter. Car off front jack stands and he is waiting for a part. ACCC granted a 60-day extension, inform owner. HOLD.**

12416 Radnor – cars are once again parking on the area where they added gravel on the sides of the driveway and were told not to use it for parking (they said it was added for drainage). Sent letter giving them 30 days to discontinue parking there or they could be fined. **MONITOR.**

12206 Shadetree – Complaint of large deck being added without permission or permit. Sent letter giving them 30 days to put to in Request form and show permit. Contractor responded with drawings and an apology from homeowners. No request form or permit. **Send second letter and another request form. Fine \$250 a month as of June 1st for no preapproval and no permit. Fine will continue until approval request form and permit are received.**

12320 Shadetree – business being run from home. 3-4 service vehicles are there all the time or personal vehicles when they are gone. Trucks are being stocked and restocked all day long. Several neighbors got together and jointly sent a complaint on this house. Sent letter that businesses cannot be run from their home. **Open ticket with the county. Send second letter informing owners of ticket being open with county. This is against county and Montpelier HOA Covenants, and you could be subject to fines.**

12334 Shadetree – trailers parked on grass, cars come and go as if being worked on and sold. Driveway was widened without approval. Several more complaints came in about this property. Sent letter to discontinue parking on grass and request that they submit form for driveway that was widened. Also let them know that automotive businesses cannot be run from their residence. **Submitted an approval request with no details just driveway request. Fine for no prior approval of \$500. S. Beaver will reach out.**

12349 Shadetree – Complaint of an automotive business being run from their home. There is an automotive lift in their garage. Sent letter regarding telling them they cannot run an automotive business from their home and fines could be imposed. **Send Cease & Desist letter and request to attend next meeting.**

12600 Silverbirch – erected a 6' wooden fence without ACCC approval or a county permit. Sent letter that they need to send in a request to ACCC for their fence along with a county permit. **Send second letter and approval request form. May be subject to fine for no prior approval, this will be decided once request application and permit are received.**

12700 Silverbirch -Owners are bringing in vehicles that are untagged and working on them then selling them. Businesses are not permitted to be run from home. Complainant says there are less cars

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there but still believes there are a few untagged vehicles in the driveway. A ticket was open with the county. **CLOSE.**

12206 Valerie – Homeowner was fined for completing fence without approval and is saying that the Committee was not responsive, and she should not have to pay \$100 fine. She submitted paperwork a few days after February meeting and requesting to install a shed which was erected 21 days after sending her request. After discussion, a motion was made and passed unanimously to keep the fine at \$100. A letter and invoice were sent notifying the homeowners. **Fine paid. CLOSE.**

**Requests:**

9002 Eastbourne – request for a pre-made Gazebo – **Approved. Send letter. CLOSE.**

12315 Mount Pleasant – Patio covering request. **Will be uploaded for review and approval online.**

8807 Orwood – Playset – Uploaded to ACCC site for approval. Approved online. Sent letter. **CLOSE.**

9206 Pleasant - request for a house to be built. **HOLD – Board dealing with currently. S. Beaver will upload drawings to ACCC site for review.**

**Waiting for permits**

12603 Cedarbrook – 6-foot galvanized chain-link fence around a garden 56”x36” Applied for permit, approved online pending receipt of permit. **Waiting for permit. Permit received, sent approval letter. CLOSE.**

8904 Churchfield – homeowners on the call requesting deck, driveway, 3-foot retaining wall and landscaping. Permits will be needed for concrete patio. Approved pending receipt of permit for sidewalk and patio. **Waiting for permit.**

8807 Montpelier – Homeowners want to replace their chain link fence with a 6-foot fence in rear yard. Fence is for safety of children and keeping dog in their yard. Approval was granted pending receipt of permit. **Waiting for permit.**

12205 Mount Pleasant – 14’ x 12’ Gazebo. Approved pending receipt of permit. **Waiting for permit.**

8784 Oxwell – 6-foot wooden Fence for safety of their grandchildren. Approved pending receipt of permit. **Waiting or permit.**

8807 Oxwell – Shed request (16’ x 10’) and exception – Approved pending permit. **Waiting for permit.**

12333 Shadetree – Hot tub request. Approved pending receipt of permit. **Waiting for permit.**

**NEW BUSINESS:**

**Complaints:**

9312 Montpelier – cars being parked on grass daily. **Cars are gone. Driveway was widened and extended down the side of the house without approval or a permit. Neighbor has complained. They were told when they were working on driveway. There will be a fine of \$500 a month until the driveway extension is removed. Request them to attend next meeting.**

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8901 Orwood – side and back yard are overgrown with invasive plants and vines higher than roofline of the house. Coming onto neighbor’s property and choking landscaping. Also, free standing outbuilding in complete disrepair second out building including a shed. **Send letter.**

12413 Radnor – There are multiple box trucks parked regularly in driveway, Prince Asong Moving Company listed at this address, furniture on porch and around yard. A stack of furniture and junk in back yard that they plan on burning. Pictures provided. **Send Cease & Desist letter for running business and request clean up property and remove trucks right away and to attend the next meeting.**

**Requests:**

8902 Churchfield – wants to paint exterior of their house Cracked pepper (black). **Request denied for black paint for house. S. Beaver will reach out.**

9207 Montpelier – Deck/patio replace with larger one 8 x 30 feet, replace existing retaining wall w/ new one with safety stairs shed and landscaping. Shed – no details provided **S. Beaver will reach out to get more details.**

8728 Oxwell – Deck patio 17’x23’ next to existing deck (up against the back side of the house, and a brick walkway from back door around the deck and patio. **Approved. Send letter. CLOSE.**

12203 Shadetree – wants to repave driveway and widen by 10 feet. **Send letter the MCA guidelines are limited to 25’ wide but county has limits of 20’ wide. Homeowners should submit to county for permit and provide that back to ACCC for approval.**

12405 Silverbirch – fence, shed, driveway & landscaping, windows & shingles. **Request had no details. S. Beaver will reach out.**

9210 Twin Hill – driveway being redone but are hoping to widen at the top of the driveway to 25 feet wide. **Send letter the MCA guidelines are limited to 25’ wide but county has limits of 20’ wide. Homeowners should submit to county for permit and provide that back to ACCC for approval.**

**Notifications:**

12505 Ivory Pass – replacing patio – same size and shape.

12214 Shadetree – **paid \$500 fine** for Gazebo that was built prior to approval. **CLOSE.**

A motion was made at 8:36 PM by M. Boddie to Adjourn and was seconded by S. Beaver and passed unanimously. The next meeting of the ACCC will be on Thursday, August 4, 2022, at 7:00 PM online.