

**Montpelier Community Association**  
**ARCHITECTURAL CONTROL & COMPLIANCE COMMITTEE**

**WebEx Call in Meeting Minutes**  
**202-860-2110, PIN: 126 909 1700#, #**  
**February 3, 2022**  
**Meeting Minutes**

Committee Members Present: Sean Beaver, Kim Elliott, Jack Keating, and Paula Rojas

Committee Members Absent: Michael Boddie, Michael Flowe, and Jessie Linder

Community Members Present: Michelle Gimbert

The meeting was called to order at 7:13 PM by J. Keating after some technical difficulties. There was a quorum to conduct business.

The minutes from the January 6, 2022, meeting were reviewed. S. Beaver made a motion to approve the minutes as submitted and P. Rojas seconded the motion and it passed unanimously.

**OLD BUSINESS:**

**Complaints:**

12412 Eastgate – house appears vacant, back fence is deteriorating, grass is long. Front yard has been cut. Several letters sent. Complainant said back yard and fence are still a problem. J. Keating has received an email and pictures. The owner has raked the yard and repaired the back fence. **After checking there has been no work done to the back yard or fence as promised. Send letter giving them 30 days to complete work.**

9207 Ethan – Grass not being cut. Grass has been cut. Committee reduced fine from \$2,000 to \$500. Sent second letter with invoice. If nothing is received, they will have to pay the full amount. No payment received. **Sent letter and invoice and will turn over to the attorney. CLOSE.**

8716 Granite – Jet skis on trailer parked in driveway. Sent letter giving them until 1/1/22 to remove jet skis or they will be fined dating back to November 1<sup>st</sup>. **Trailer gone. CLOSE.**

12500 Ivory Pass – trailer parked in driveway. Sent letter giving them until 1/1/22 to remove jet skis or they will be fined dating back to November 1<sup>st</sup>. **S. Beaver will check on status of trailer. If gone or on street, close.**

9301 Montpelier – Owners erected an oversized shed without permission, sent paperwork after receiving Cease & Desist letter. The shed has been downsized and appears to be in compliance. **S. Beaver will follow up with daughter who may have left a message. HOLD for 30 days.**

8719 Oxwell – Above ground pool, chickens and building built for them. (In addition to two story deck, part of six-foot fence.) Send another letter including above ground pool, chicken building, six-foot fence and ask for permits from county. Chickens are gone, and pool has been removed. **Information was uploaded to ACCC website for all to review online. Send letter that after three years of letters and fines they need to come into compliance within 30 days to avoid a lien or a lawsuit.**

12416 Radnor – cars are being stored on driveway and street in front of house. Parking enforcement

**Montpelier Community Association**  
**ARCHITECTURAL CONTROL & COMPLIANCE COMMITTEE**

visited residence and they have moved most cars, two are in driveway under cover. A resident also told police that he is running an auto repair business from the house. Sent a letter regarding auto repair business being run from home. **Hold for 30 days. S. Beaver is working on.**

12700 Silverbirch -Owners are bringing in vehicles that are untagged and working on them then selling them. Businesses are not permitted to be run from home. Complainant says there are less cars there but still believes there are a few untagged vehicles in the driveway. The committee will reach out to the Security Committee and get police to investigate. **Hold for 30 days. S. Beaver is working on.**

**Requests:**

8754 Oxwell – homeowners want to finish conversion of garage to a living space. Removing garage doors and replacing with windows identical to the house and adding a side door for access. **Approved online, work has been completed. CLOSE.**

12408 Radnor – addition to rear of house extending living room on first floor (10' x 33'). Approved pending permit. The permit request was sent to the county. HOLD for permit. They have until Feb 4, then they will have to resubmit. **Send letter the this is being closed out as time has run out. To do work they will need to resubmit the request.**

12214 Shadetree – Homeowner is requesting a retaining wall 12” to 18” to flatten the yard, a six-foot privacy fence to replace existing fence (for dog and small children). Uploaded to the website for review. Work was started and some completed without approval. Gazebo was not part of original request and he requested permit but still in application status. Send another letter requesting permit numbers and to have owner join next call to discuss fines for building without approval. **Send letter that they are being fined \$500 for starting work without approval.**

**NEW BUSINESS:**

**Complaints:**

9314 Montpelier – trailer parked on grass. **Sent letter. S. Beaver will reach out to the owner to discuss.**

9305 Montpelier – mold and mildew on siding. **Send letter.**

**Requests:**

8807 Montpelier – Homeowners want to replace their chain link fence with a 6-foot fence in rear yard. **S. Beaver will upload to the ACCC website for review.**

9217 Twin Hill – resubmitting request for split rail fence that was previously approved but not acted on. **Reapproved online. CLOSE.**

S. Beaver will be revising the assignment map to include new member Kim and will email new assignments.

A motion was made at 7:45 PM by S. Beaver to Adjourn and was seconded by P. Rojas and passed unanimously. The next meeting of the ACCC will be on Thursday, March 3, 2022, at 7:00 PM online.