

**Montpelier Community Association**  
**ARCHITECTURAL CONTROL & COMPLIANCE COMMITTEE**

**Deerfield Recreation Center**

**March 5, 2020**

**Meeting Minutes**

Committee Members Present: Jack Keating, Sean Beaver, Michael Flowe and Michael Boddie

Committee Members Absent: Jessie Linder and Paula Rojas

Community Members Present: Michelle Gimbert

The meeting was called to order at 7:00 PM by J. Keating. There was a quorum to conduct business. The February minutes were reviewed. S. Beaver made a motion to accept the minutes as amended; motion was seconded by M. Flowe. The minutes were approved as amended.

**OLD BUSINESS:**

9203 Ethan - homeowner has installed a six-foot fence around their back yard without prior approval.

They fence was installed backwards according to County code. The fence has been fixed but the owner still owes fines. Sent a final letter requesting her to come to the next meeting or we will turn it over to the attorney for collections. J. Linder will talk to her. Homeowner sent an email and copy of the permit. Her fines have all now been satisfied. **CLOSE!**

12205 Brittany – A six-foot wood fence has been erected in the rear of the home without approval, the fence is installed in reverse against county ordinance and it exceeds the rear of the home on the right side and comes nearly to the front of the garage. The fence was approved provided that the side section be moved to the back corner of the home and that the fence is fixed to comply with county code. The homeowner came to Board meeting and said that the fence side has been moved back and she is still waiting on the contractors to fix the rest of the fence facing the wrong way. The owner was asked to provide monthly updates. **Monitor**

12210 Shadetree – a complaint regarding several untagged cars in front of the house. Ticket opened with county. Letter sent to the homeowner. Two cars have been covered, check county ticket. Received email that it was forwarded to the Permits office and the problem with the cars we were told to call the Enforcement department 301-883-6168. J. Linder will call enforcement. **CLOSE**

9200 Pleasant – the rear lawn needs to be tended to and the dead tree in the back/side yard needs to be removed. The front flashing is now falling off and needs to be addressed. Sent Cease & Desist letter adding \$100 additional a month to the ongoing fine and set hearing. The owner sent a letter requesting 60 days to get it taken care of. **Send follow up letter allowing the 60 days and if not taken care of the fines will be retroactive back to February 11<sup>th</sup> at \$200 a month.**

8728 Oxwell – There is a car with 3 flat tires in the driveway. J. Linder will call enforcement. **Send letter that a complaint was made regarding storing a vehicle in their driveway and the car with three flat tires hasn't moved in months.**

12206 Shadetree – the yard is in a state of disarray. Cease & Desist letter was sent to set hearing to determine fines. **Send letter of what fines are along with invoice and turn over to the attorney.**

12400 Cedarbrook – a complaint was made regarding the yard being unkempt Sent second letter that a \$200 per month fine if the clean-up is not done and will be retroactive to 1/1/20. Much improvement has been made. The committee agreed to hold off on the fines if work is continued. The homeowner complained that a neighbor's landscaper is leaving some of their debris on her property. A letter will be sent to the homeowner to make sure this doesn't happen again. **A letter was sent to the neighbor and they responded they would let their landscapers know. Monitor.**

8817 Churchfield – The homeowners are looking to turn their existing indoor lap pool room into a

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sunroom. The renovation will not exceed the boundaries of the current structure. The new sunroom will have dark green siding on the outside. Drawings and request form provided. S. Beaver made a motion to approve as submitted contingent on receiving the permit. M. Boddie seconded the motion and it passed unanimously. Approval letter sent. **Waiting or permit.**  
8719 Oxwell – Send a letter regarding the car with a rug on it.

**NEW BUSINESS:**

9217 Twin Hill – the homeowners are looking to replace their existing split rail fence. **Send approval letter.**

**NOTIFICATIONS:**

8808 Orwood – homeowner is replacing the flagstone path in the courtyard. It will remain the same size and stay in the same location.

12200 Mount Pleasant – the homeowners are going to refinish their deck. The structure will remain the same only a slightly lighter shade of wood.

8785 Oxwell – the homeowners are replacing the walkway and back patio due to deterioration.

12603 Cedarbrook – the homeowner is looking to install solar panels – **Send letter that no approval is needed.**

A motion was made by S. Beaver at 7:44 pm to Adjourn. The motion was seconded by M. Boddie and passed unanimously. The next meeting of the ACCC will be on Thursday, March 5, 2020 at 7:00 pm at the Deerfield Recreation Center, preschool room.