

**Montpelier Community Association**  
**ARCHITECTURAL CONTROL & COMPLIANCE COMMITTEE**

**Deerfield Recreation Center**  
**January 3, 201**  
**Meeting Minutes**

Committee Members Present: Jack Keating, Sean Beaver, Michael Flowe, and Michael Boddie

Community Members Present: Michelle Gimbert

The meeting was called to order at 7:02 PM by J. Keating. There was a quorum to conduct business. The December minutes were reviewed, and corrections were noted. S. Beaver made a motion to accept the minutes as amended, it was seconded by M. Flowe and passed unanimously.

**OLD BUSINESS:**

- 12210 Shadetree Lane – Until the permit from their deck built in 2017 is received, the homeowner will continue to be fined each month and will be denied use of the pool and common grounds. No permit has been received. **A motion was made by S. Beaver to send this to the attorney to collect and get the permit or have the deck removed. The motion was seconded by M. Boddie and passed unanimously. Sent to attorney.**
- 12343 Shadetree – The homeowner is looking to redo their back deck, put in a 12 x 10 screened room, a 10 x 6 shed, wooden walkway, and landscaping. The application was approved pending receipt of a permit. **Send letter that they will need to start process from beginning if the still plan on doing the work since it has been more than six months since their approval.**
- 12601 Cedarbrook – A complaint was made about a dead tree in the front yard. Letter sent. Homeowner called J. Keating and said they will get quotes. **The tree has been removed and the wood disposed of. CLOSE.**
- 12207 Valerie – A complaint was made regarding the many renters in the home and the ten cars parked in the driveway and on the street in front of the house and regarding the trash on the front porch. A ticket was opened with the county. Send letter regarding debris in driveway and in front of garage. Letter Sent. A ticket was opened with county. **CLOSE.**
- 12203 Barclay – A complaint of tall grass and dead bamboo in the yard. Letter sent. Another letter was sent 11/28/18. Ticket was opened with the county. **HOLD need update.**
- 12209 Brittany – The homeowner was in attendance and is requesting an addition to the back of their house. The request form and drawings were provided. The contractor was also in attendance and reviewed the plans. Once they receive approval they will apply for a permit from the county. S. Beaver made a motion to approve the request upon receipt of a permit. M. Boddie seconded the motion and it passed unanimously. **Waiting for permit. HOLD**
- 9205 Twin Hill – a complaint was made regarding the dead tree in the front yard. Letter sent. **HOLD until February.**
- 12412 Eastgate – There is a dumpster in the driveway and a large pile of mulch beside it and they have both been there for many months. Send letter noting that the dumpster needs to be removed and the mulch cleaned up. **Homeowner contacted the committee and said they will remove the mulch and have the dumpster removed as well.**
- 12229 Shadetree – dead tree and branches on the curb. Send letter notifying them that the branches and dead tree removed. **The tree and branches are gone. CLOSE.**

**NEW BUSINESS:**

- 9203 Ethan - homeowner has had a six-foot fence placed around their back yard without prior approval. The contractor was approached and asked to stop until the ACCC could grant approval, but they

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finished the job. The homeowner was contacted and has since provided an application and drawing from the fence company and a list of other addresses in Montpelier that have six-foot fences. A permit was not obtained, and it appears the wrong side of the fence is facing out. She is unable to attend the meeting to discuss. **Send letter to homeowner they are being fined \$500 for having a 6-foot fence installed without ACCC approval and without a county permit. Fence is also installed incorrectly and needs to be fixed. An additional \$100 will be fined each month until the permit has been received, the fence fixed and the proper application with all neighbor signatures along with exception submitted to the ACCC.**

**NOTIFICATIONS:**

**ON LINE:**

12204 Cedarbrook – homeowner is replacing roof.

A motion was made by S. Beaver at 8:13 pm to Adjourn. The motion was seconded by M. Boddie and passed unanimously. The next meeting of the ACCC will be on Thursday, February 7, 2018 at 7:00 pm at the Deerfield Recreation Center, preschool room.