

**Montpelier Community Association**  
**ARCHITECTURAL CONTROL & COMPLIANCE COMMITTEE**

**Deerfield Recreation Center**  
**February 1, 2018**  
**Meeting Minutes**

Committee Members Present: Jack Keating, Sean Beaver Brian Dennis, Michael Boddie and Michael Flowe  
Community Members Present: Kevin James & Michelle Gimbert

The meeting was called to order at 7:03 PM by J. Keating. There was a quorum to conduct business. M. Boddie made a motion to accept the minutes of the January meeting as amended and was seconded by S. Beaver and the motion passed unanimously.

**OLD BUSINESS:**

- 12210 Shadetree Lane – After fining the homeowner for having work done without approval a letter was sent to the home owner authorizing permission to build the deck pending him obtaining a permit from Prince George’s County. No permit has been received as of yet. Fines were paid. A letter will be sent to the home owner stating that they must appear at the next ACCC meeting for a hearing to determine a fine for non-compliance. **The homeowner has the letter of approval to get the permit and we are waiting to receive the permit. Nothing has been received from the homeowner so another letter will be sent giving him thirty days to provide a permit as requested or a fine will be implemented.**
- 12209 Shadetree – the homeowner was in attendance and explained that the contractor is in the process of obtaining the equipment needed to reduce the height of the shed as promised. He said it should be complete within 30 days and will measure no bigger than 13 x 14 x 10 as agreed upon. An application was submitted for a fence. It will be a four foot fence with a section of it being six feet because of the slope in his yard and to have the view blocked from the street. S. Beaver made a motion to approve the fence as submitted, M. Flowe seconded the motion and it passed unanimously. **The home owner submitted an application for widening his driveway as well. M. Boddie made a motion to approve the driveway and add the front patio as long as the driveway remains 25 feet or less as stated. S. Beaver seconded the motion and it passed unanimously. Approval letters were sent for the fence and driveway. Close.**
- 8763 Oxbwell – There is a car in the driveway with a flat tire. The house appears to be vacant. **A letter was sent to the home owners. Monitor**
- 9201 Lawnview – It was brought to the Committee’s attention that the driveway has been widened without getting prior approval. Two letters were sent explaining the violation and requesting them to come to the next ACCC Meeting. The home owners submitted a form. B. Dennis made a motion to fine the home owners \$50 for not getting prior approval. The committee approved the driveway and agreed to the fine. An approval letter along with the request for payment of the fine was sent. **Third and final letter was sent. Monitor until next meeting and send to attorney. An invoice was sent to homeowners for their 2018 Assessment including the \$50 fine and a note that \$50 will be added each month until it is paid.**
- 8901 Eastbourne – Fence replacement – replace a 4 foot chain link with a wooden picket fence. The committee agreed to approve as long as it only encompasses the back yard. A letter was sent requesting an updated drawing for approval. We are waiting for updated drawing from homeowner. **Send a letter that the ACCC denied the request since we have not received an updated drawing. Close.**
- 8756 Oxbwell – a damaged vehicle with flat tire has been sitting in driveway for a while. **S. Beaver has opened a ticket with the county and he will advise of any updates at the next meeting.**
- 8907 Boxford – the leaves were raked to the curb and left. **A letter was sent. Close.**
- 12236 Shadetree – homeowner is requesting a fence around his back yard. Application and drawings submitted. The request is for a four foot fence with lattice on top bringing the total height to five feet tall. A request is in with the county to get a permit since the fence is over four feet. B. Dennis made a motion to approve the request pending receipt of the permit from the county. M. Boddie seconded the motion and it was approved unanimously. **A letter will be sent as we wait for the permit. Permit received – Close.**

**Montpelier Community Association**  
**ARCHITECTURAL CONTROL & COMPLIANCE COMMITTEE**

**NEW BUSINESS:**

12214 Valerie – Trash and newspapers in driveway and yard. **B. Dennis will take a look and get back to the committee.**  
9213 Montpelier – there is a trailer in the street and never seems to move. **S. Beaver will open a ticket with the county.**  
8745 Oxwell – fence structures in the front yard should be removed. S. Beaver made a motion to send a letter to the new home owners about the existing fence sections in the front yard. M. Flow seconded the motion and it passed unanimously. **S. Beaver will help craft a letter requesting removal.**

**With Attorney:**

12509 Cedarbrook Lane – Van has been brought into compliance, but \$500 fine was due by June 1, 2016. The matter is in our attorney's hands.

**A motion was made by S. Beaver at 7:31 pm to Adjourn. The motion was seconded by B. Dennis and passed unanimously. The next meeting of the ACCC will be the first Thursday of the month, March 1, 2018 at 7:00 pm at Deerfield Recreation Center, preschool room.**