

MONTPELIER COMMUNITY ASSOCIATION, INC.

Board of Trustees Meeting Minutes

Deerfield Community Center

October 10, 2017

2017 Trustees in Attendance: Bob Derrick, Jack Keating, Brad Gimbert, Richard Mason, Lillian Fazio, Jean Sorrentino, Tim Jacobs, Paul Buehler, Tricia Douville

Incoming Trustees in Attendance: Rachel Howard & Sean Beaver

Incoming Trustees Absent with cause: Felipe Arzayus

Community Members Present: Mary Derrick, Vermel Taylor, Andrew Hammond, Matt Derrick and Michelle Gimbert

President Bob Derrick called the meeting to order at 7:00 pm. There was a quorum to conduct business.

Secretary's Report: Tricia Douville

- The minutes of the September 2017 board meeting were reviewed. Trustee Keating made a motion to accept the minutes as amended and Trustee Fazio seconded the motion and it passed unanimously.

Treasurer's Report: Lillian Fazio

- Trustee Fazio prepared the monthly statements, which were distributed.
- Evidently due to our recent legal proceedings, ten more delinquent accounts have been paid as of today, leaving ten still outstanding moving forward in the legal system.
- The 5th Annual Montpelier 5K Run, 2.4K Walk and Kids Fun Run— Income -\$982.60; Outlay-\$1431.00. Cost to MCA \$448.40.
- Transfer of \$22,000 from CapOne 360 Savings to CapOne 260 Reserve to satisfy requirements of the Bylaws.
- Transfer of \$1080 from CapOne to CapOne 360 Benevolent Fund to account for directed donations.

ACC Committee: Jack Keating, Chairperson

- There was no meeting in October due to the Montpelier Drive Project Meeting at the same time.
- There were a few online items addressed. Nothing major at this time.

Communications Committee: Sean Beaver, Chairperson

- A letter regarding the possibility of obtaining free streetlights in the community will be published in the newsletter and online informing homeowners of the options and encouraging them to vote. They will be directed to a particular email to vote. Doing this on the listserv or next door even with a poll will not allow for anonymity and will not all us to limit the number of votes per household.
- We need to get the votes in as soon as possible so we can be sure, if the general consensus is positive, that we get our desires into the County in time for their Annual Budget planning.

Facilities Committee: Paul Buehler and Brad Gimbert, Co-Chairmen

- The beautification of the Montpelier sign at Montpelier Drive and MD Rt 197 is being worked on by G. Hynes and Mr. Herrera.
- The Montpelier Marlin Brick fundraiser will be discussed in further detail at next month's meeting.

Tennis Report: Lillian Fazio, Chairperson

- MidAtlantic has repainted a small area on Court 3 and they have now met all contract requirements.
- They have been paid.

Pool Committee: Mary Derrick, Chairperson

- On 9/29 the old pool cover was put on. The new cover came in today and will be put on tomorrow.
- The water will be left on until the parking lot repaving is complete. Once that is complete we will request the water be shut off.
- Once the water is shut off we can contact WSSC and continue to investigate the leak by the tennis courts.
- There is another possible leak between the path and Cedarbrook Lane.

Welcoming Committee: Vermel Taylor

- Seven new families to the community were visited in September.
- The receipts were turned in to Trustee Fazio. Visits will continue.

Security Committee: Richard Mason, Chairperson

- Crimes in the Community
 - No crimes were reported since the 9/12/17 meeting. Suspicious activity continues. Police encourage you to call 911 immediately if a person won't leave your property. Theft from cars continues in northern P.G. County.
- P.G. County District VI Police
 - Violent crime in District VI is down 30% and property crime is down 12%. Police have a new program called "Trunk or Treat". It will be held in the parking lot of the Beltsville Police Station on 10/24/17 from 6 to 7:30 pm. All Montpelier residents are invited to bring candy and attend. You are encouraged to wear a costume and decorate the trunk of your car. If you can't go please consider donating appropriate candy by emailing or calling R. Mason who will deliver it to the police station.

- Montpelier Wednesday Women's Club:
 - Officer Velasquez and Richard Mason have been invited to talk about safety at their club meeting on Wednesday, 10/11/17.
- Walkers in the Community:
 - Our community police officer prepared a list of suggestions that walkers should practice. This was handed out to dog walkers and individual walkers. The message is to put your cell phone away and be alert for suspicious activity. Be sure to wear light or reflective clothing when walking at night.

Traffic Committee: Richard Mason, Chairperson

- Montpelier Drive Improvement Meeting: PGCDPW&T Construction Manager, Unmesh Patel presented preferred Plan #5 to a well-attended meeting on 10/05/17. The project is tentatively starting in the Spring of 2018. The plan will include a parking lane with bump outs, a bike lane, one driving lane on each side and ten medium strips with grass and trees. The sidewalk that is there will be upgraded and broken aprons will be repaired. All high risk, dead or diseased Bradford Pear trees will be removed and replaced. The community will have input on the new trees. Colonial style street lamps will be installed by BG&E on the entire street. New road striping will also reduce speeding and create a safer road. WSSC will pay their portion for paving. This paving will not be done until all construction is completed.
- Muirkirk Intersection: Trustee Mason is working closely with the construction manager, Elizabeth McKinney to improve safety while construction continues. P.G. Police and Councilwoman Mary Lehman are involved to reduce safety hazards.
- Bradford Pear Trees: Removal of the Bradford Pear trees, primarily on Cedarbrook Lane and west is ongoing. Stumps will be removed in the next month & new trees will be planted in December-January time frame. Residents are highly encouraged to water the new trees.
- BG&E Underground Wire Project: The job is complete and all repairs to the lawns have been finished as well.
- Domestic Violence Workshop: Awareness about domestic violence and how we can end the violence. This workshop will be held on Thursday, October 26th from 7:00 to 9:00 pm at Martin Luther King Middle School in Beltsville. The program is sponsored by PGPD, District VI CAC and Councilwoman Mary Lehman. Group emails will be sent to the community advertising the event.

Social Committee: Patricia Douville, Chairperson

- The Fall Festival and Trunk or Treating will be held on October 21st at 2pm in the pool parking lot.
- The Holiday Lights contest will be judged on Wednesday, December 20 from 7:00 – 9:00 pm. Look for social media information with details; the Board is considering setting up a way for the community to contribute to the voting online.

A Recess was taken in order to seat the new 2017 Board.

The new Board was announced by M. Gimbert: Felipe Arzayus, Sean Beaver, Paul Buehler, Bob Derrick, Lillian Fazio, Brad Gimbert, Rachel Howard, Jack Keating and Richard Mason.

Trustee Derrick was nominated, willing to serve, and being no other nominations, elected President by unanimous vote. President Derrick requested nominations for the remaining positions to the Board and Committee Chairs. Although some there were multiple nominations the following positions were filled by majority vote:

Vice President of the Board of Trustees – Trustee Keating (automatically a member of the Executive Committee)
 Secretary – Trustee Buehler
 Treasurer – Trustee Fazio (automatically Finance Committee Chairperson)
 ACC Chairperson – Trustee Keating
 Communications Committee Chairperson – Sean Beaver
 Executive Committee Chairperson – Trustee Derrick (automatically the Chairperson of the Executive Committee)
 Facilities Committee Chairperson – Trustees Gimbert
 Nominating Committee Chairperson – Trustee Howard
 Pool Committee Chairperson – Mary Derrick
 Security Committee Chairperson – Trustee Mason
 Social Committee Chairperson – Tricia Douville
 Tennis Committee Chairperson – Trustee Fazio
 Traffic Committee Chairperson – Trustee Mason
 Elections Committee Chairperson – Lynne Collman
 Welcoming Committee Chairperson – Vermel Taylor
 Governing Documents Chairperson – Trustee Beaver

For the Benevolent Fund, the Board will continue to allow the ACC and all Trustees to nominate those who might need help.

Michelle Gimbert was asked to leave the room after presenting her contract for renewal to the new board. Trustee Gimbert excused himself as well. After some discussion the Board agreed to approve her contract to act as Administrative Assistant to the Board through this new Board year until October 2018.

The next board meeting will be held on **Tuesday, November 14, 2017 at 7:00 PM** at Deerfield Run Community Center, preschool room. Trustee Gimbert made a motion to adjourn at 8:52pm and was seconded by Trustee Keating. The motion passed unanimously.

9/12/17