

# MONTPELIER COMMUNITY ASSOCIATION, INC.

## Board of Trustees Meeting Minutes

Deerfield Community Center

January 10, 2017

**Trustees in Attendance:** Bob Derrick, Jack Keating, Lillian Fazio, Tricia Douville, Richard Mason, Paul Buehler, Brad Gimbert, Tim Jacobs and Jean Sorrentino.

**Community Members Present:** Mary Derrick and Michelle Gimbert.

President Bob Derrick called the meeting to order at 7:03 pm. There was a quorum to conduct business.

### **Secretary's Report: Tricia Douville**

- The minutes of the December 2016 board meeting were reviewed. Trustee Douville made a motion to accept the minutes and Trustee Mason seconded the motion and it passed unanimously.

### **Treasurer's Report: Lillian Fazio**

- Trustee Fazio prepared the monthly statements, which were distributed.
- After reviewing several banks Trustee Fazio has decided to stick with the one we are using.
- The final 2016 Budget vs. Actual shows that we adhered fairly well to our Budget predictions. The large 'surplus' in Assessments and other fees was because we collected on several delinquent assessments.
- Donations weren't as high as past years and advertising showed a surplus.
- Common Grounds showed a loss because general maintenance and tennis courts had larger than expected expenses. Breakdown is available from the Treasurer.
- Verizon had given MCA a \$250 credit card for period when service was unavailable.
- Outgoing expenses included gift cards for the Christmas decorations contest winners (6 x \$25.00 each for a total of \$150.00) and some needed office supplies from Staples.

### **ACC Committee: Jack Keating, Chairperson**

- There was no meeting this month, as several members were unavailable. B. Dennis spoke with a homeowner who attempted to address the Committee and B. Dennis was able to coach him on how to prepare his request for the ACCC.

### **Communications Committee: Sean Beaver, Chairperson**

- No report – S. Beaver was unable to attend.

### **Facilities Committee: Paul Buehler and Brad Gimbert, Co-Chairmen**

- The dumpster billing should be straight, but we are still waiting for the bill to be sure they have the charges correct.
- Trustee Gimbert is still doing research on a proposal for exercise equipment for the Common Grounds.
- A contract was given to C. Heidel and he will deliver a signed copy to Trustee Fazio. A key to the locked dumpster will be delivered to him to have access to empty our common grounds trashcans.
- The group playing soccer on the common grounds are still leaving their trash. It was suggested that any Trustee that sees a group on the field attempt to find a 'coach' and explain the problem and ask them to clean up after themselves. They have been told that at least one of them must be an Association Member. The Trustees discussed options for how to regain control of the Common Grounds if this gets out of hand.
- Trustee Buehler said the Wi-Fi signal in the Volleyball area is weak and suggested adding an antenna. It was agreed that this would be fine if an inexpensive fix could be found.

### **Tennis Report: Lillian Fazio, Chairperson**

- No report

### **Pool Committee: Mary Derrick, Chairperson**

- Lighthouse Pools has offered to add an additional week to the contract for \$1800. When you add in the staff at the gate the total for the extra week comes to \$2350.00. Lighthouse Pools gave us an option to cancel this additional week at a later date. Trustee Buehler made a motion to keep the pool open for one additional week through September 17<sup>th</sup> with the option of cancelling during the summer. The motion was seconded by Trustee Jacobs. The motion passed 5 to 4. The Board will need to decide at a later meeting if the additional week is to be cancelled.
- Two years ago the Board voted to extend the pool management company for another two years so we will still be using Lighthouse Pool Management Inc. again this coming season but next year we will be need to get additional bids.

**Welcoming Committee: Carolyn Campbell**

- M. Gimbert will talk to Carolyn and provide her with a monthly list of new homeowners in the form of a spreadsheet that can be used as a report to the Board when she is unable to attend.

**Security Committee: Richard Mason, Chairperson**

- Crimes in the community:
  - Eastbourne Lane - 12/17/16 early am. Two cars had drivers sides smashed windows. Police were called. It is recommended that cars be parked in driveways.
  - Orwood Lane & Mt. Pleasant Drive- Suspicious cars at 10:30 pm on 12/28/16. Police promptly came and ID'd people and asked them to leave.
  - Gramercy Lane – rear door window broken on 12/30/16 in the evening. 911 Emergency Services were called.
  - Surveillance signs are not required for video cameras. Police recommend signs at entrance to discourage intruders.
- P.G. County Police, District IV presentation:
  - Guidelines for preventing stolen packages from front door.
  - How to dispose of empty cartons.
  - Guidelines for behavior when stopped by marked police car and unmarked police cars.
  - Explorer Police program and how they help the community.
  - Tour of the 911 Center in Bowie is scheduled for 1/19/17. Leaving parking lot at 6:15 pm. Sixteen people are signed up to go on the tour.
  - The Board agreed it was okay to invite Sgt. Erwin, COPS supervisor to the February 14, 2017 Board Meeting.

**Traffic Committee: Richard Mason, Chairperson**

- There was a discussion regarding the need for streetlights in the community and the BG&E/PG County program.
- It was decided that there should be one sign stating that the property is protected by video surveillance at the entry of the pool parking lot. It is not a requirement for public property; however, it might help prevent future problems.

**Social Committee: Patricia Douville, Chairperson**

- Christmas Caroling was a success there were several carolers who visited many homes in the community.

**NEW BUSINESS:**

- Trustee Keating had many trees, bushes and branches cleaned up around the common grounds.
- There was interest in ordering deadfall cleanup of the common grounds in the Spring and/or Fall. Trustee Fazio will check the contract.
- A call will be placed to Long Fence to fix the wiring at the top of the fencing around the pool.
- The playground lights are not yet LED and one is out as well as one of the parking lot lights. Trustee Keating will talk to the electrician.

The next board meeting will be held on **Tuesday, February 14, 2017 at 7:00 PM** at Deerfield Run Community Center, preschool room. Trustee Keating made a motion to adjourn at 8:32 pm and was seconded by Trustee Buehler. The motion passed unanimously.