

MONTPELIER COMMUNITY ASSOCIATION, INC.

Board of Trustees Meeting Minutes

Deerfield Community Center

November 8, 2016

Trustees in Attendance: Bob Derrick, Jack Keating, Lillian Fazio, Richard Mason, Paul Buehler, Brad Gimbert and Jean Sorrentino.

Trustees Absent with Cause: Patricia Douville and Tim Jacobs

Community Members Present: Mary Derrick, Sean Beaver, Carolyn Campbell, Michael Flowe and Michelle Gimbert.

President Bob Derrick called the meeting to order at 7:05 pm. There was a quorum to conduct business.

Secretary's Report: Tricia Douville - absent

- The minutes of the October 2016 board meeting were reviewed. Trustee Gimbert made a motion to accept the minutes and Trustee Mason seconded the motion and it passed unanimously.

Treasurer's Report: Lillian Fazio

- Trustee Fazio prepared the monthly statements, which were distributed.
- 9314 Montpelier – supposedly went to auction on November 1, still not sure what the outcome was but the attorney will continue to try and collect the outstanding fees.
- Total outstanding assessments and fees owed were \$14,382 and is now \$11,697. Some progress has been made. The rest that remain unpaid have been sent to the Attorney to continue collection efforts.
- Trustee Keating was inquiring about negative numbers on the Aging Summary (outstanding assessments) and Trustee Fazio indicated they were most likely where fees had been paid. Trustee Derrick suggested that Trustee Fazio export the quicken document MS Office spreadsheet (.xls) and send it to Trustee Keating and himself to get it cleaned up so there are no confusion.

ACC Committee: Jack Keating, Chairperson

- There are now five committee members. One member has stepped down.
- Trustee Keating was nominated to be Chairperson on the ACC Committee and has accepted.
- There were several basic requests this past month for fences, roofs & windows, nothing out of the ordinary.

Communications Committee: Sean Beaver, Chairperson

- The web page is being redone.
- Trustee Mason inquired who he should send articles to that should be posted on the website. He was told that Chairperson Beaver or M. Gimbert both would be able to post them.

Facilities Committee: Paul Buehler and Brad Gimbert, Co-Chairmen

- A season hold has been placed on the dumpster for December through March. M. Gimbert will check with December bill to be sure it has been stopped before it is paid.
- A motion was made by Trustee Buehler to go to twice a week dumpster pick up from May – August at a \$267 a month increase. Trustee Gimbert said we have the option to change this as we go if we find we do not need the twice a week pick up. Trustee Gimbert seconded the motion and it passed unanimously.
- Eight cameras are being installed around the Common area instead of six for the same price. The cameras will have live streaming and the cameras will be able to be pivoted remotely. This work should be done by the end of this week.
- LED lights have been put on the playground and at the front entranceway of the pool.
- Trustee Gimbert said the walking trail has been added to and is rough and uneven most of the way around from the parking lot around the baby pool and up the hill. It was discussed and suggested that maybe it could be back bladed and re rolled to make it smoother.
- Trustee Gimbert is looking into purchasing some adult fitness equipment with possibly getting a matching grant and have this equipment placed around the path and common grounds. There was interest from the Board so Trustee Gimbert will do more research and come back with a more concrete plan including costs for this equipment.

Tennis Report: Lillian Fazio, Chairperson

- Superior Pressure Washing power washed the tennis courts for \$2400.00. Some of the areas that already had peeling paint were repainted and resealed by Trustee Fazio.
- The courts still need something maybe like a liquid sealer to fill the cracks. Trustee Fazio said she has three containers of the sealer left that she can provide but we need someone to do the work.

- Trustee Fazio had several tree limbs removed for \$600. They were over top of the tennis courts and likely contributing to the mold. More branches may need to be removed.

Pool Committee: Mary Derrick, Chairperson

- All the money has now been collected from the 2014 vandalism incident.
- M. Derrick handed out sheets to show the history of when the pool closed and sought guidance for closing dates for the pool for next season.
- Trustee Buehler made a motion that we get a bid option from Lighthouse to stay open for an additional week from 09/10/16 – 09/17/16. Trustee Gimbert seconded the motion and it passed with only Trustee Keating abstaining.
- The water will be left on until we no longer need it for watering the new trees and bushes at which time Lighthouse will finish winterizing the plumbing.

Security Committee: Richard Mason, Chairperson

- No reported crimes in the community over the last month.
- The Security Forum was attended by 40 residents.
- There was a presentation by:
 - Sgt. Elser on crimes
 - Officer Denim on Home Security
 - Terry Bell – Asst. State’s Attorney for P.G. County
 - Yvette Achy and Gerber Jimenez – 911 Center
- A tour is being set up for the 911 Center in November or December 2016
- P.G. County has a complete change of command:
 - Commander – Bryan Addis
 - Asst. Commander – Capt. Susan Smith
 - Patrol – Lt. Fox
 - COPS – Sgt. Erwin
 - Officer Denim is our temporary community COPS officer while Cpt. Michael Velasquez is on light duty.
- We are planning on preparing a Thanksgiving Day celebration for the District VI police on 11/15/16 at the Beltsville station. All South Laurel schools are providing cards, posters and banners. Dinner will be served to all three shifts.

Traffic Committee: Richard Mason, Chairperson

- WSSC project - All striping is complete on Cedarbrook up to Muirkirk. The hump sign on Cedarbrook that was missing has been replaced.
- Montpelier Drive Project – WSSC is evaluating this project. If the project won’t be completed for at least two years then they will consider repaving the south side of Montpelier from Cedarbrook to Route 197. They will also stripe it.
- The dead trees that need to be replaced under the powerlines are waiting again for Wayne Lucas’ approval. This may not happen until the spring.

Social Committee: Patricia Douville, Chairperson - Absent

- Holiday Lights Judging will be Saturday, December 17th from 6 – 8 pm. We need to get gift cards and signs for winners.
- Christmas Caroling will be held on Sunday, December 18th from 6 – 8 pm. People need to sign up by contacting Trustee Douville if they want to have Carolers visit their homes.

OLD BUSINESS:

- 8645 Oxwell matter is being closed. The homeowner had actually rescinded her appeal prior to the last Board meeting but it had not yet been seen. This matter will not be pursued any further if no complaints are made.
- We are getting 10 free trees and 10 free bushes from the county. Now we need help digging 20 holes for the planting. This should cost less than \$1000. G. Hynes has decided which trees will go where.
- C. Campbell came to the meeting to state that she is still interested in being the Chairperson for the Welcoming Committee and has at least two volunteers working with her. She is waiting to hear back from a third person to see if she is interested. Trustee Keating made a motion to have Carolyn Campbell be the Chair for the Welcoming Committee. Trustee Sorrentino seconded the motion and it passed unanimously.
- Administrative Assistant M. Gimbert presented her updated contract to the Board and was asked to leave the room while it was discussed. A motion was made and passed to keep M. Gimbert on as the Administrative Assistant for another year.

NEW BUSINESS:

- There have been several complaints made about the bush to the left of the pool entrance when exiting. It is blocking the view and several have nearly had accidents pulling out of the parking lot. It was requested that we ask G. Hynes if it is best to remove it and toss it or if it can be safely replanted to a new location.

The next board meeting will be held on **Tuesday, December 13, 2016 at 7:00 PM** at Deerfield Run Community Center, preschool room. Trustee Gimbert made a motion to adjourn at 8:53 pm and was seconded by Trustee Keating. The motion passed unanimously.