

MONTPELIER COMMUNITY ASSOCIATION, INC.

Board of Trustees Meeting Minutes

Deerfield Community Center

October 9, 2012

Trustees in Attendance: Bob Derrick, Patricia Douville, Lillian Fazio, Jack Keating, Richard Mason, and Jean Sorrentino.

Trustees Absent with Cause: Paul Buehler, David Eisenberg and Tim Jacobs.

Community Members Present: M. Boddie, P. Brown, M. Derrick, T. Fleming, B. Gimbert and R. Potter.

President B. Derrick called the meeting to order at 7:00 PM. There was a quorum to conduct business.

Secretary's Report: Tricia Douville

- The minutes of the September 2012 board meeting were amended. Trustee Keating made a motion to accept the amended minutes. Trustee Fazio seconded the motion and it passed unanimously.

Treasurer's Report: Lillian Fazio

- Trustee Fazio distributed the monthly statements.
- Trustee Keating made a motion to have a 'Review' of the 2011 financial records. Trustee Douville seconded the motion and it passed unanimously. The cost of a Review should be \$3,750.

ACCC: Michael Boddie, Chairperson

- Mr. Boddie reported that the ACCC voted to appoint him as Chairperson of the committee.
- A complaint regarding a house on Ethan Court is being investigated. Mr. Boddie may contact Ms. Lehman for guidance and suggestions.
- Trustee Derrick asked if the committee still did surveys. Mr. Boddie said that they were still part of a committee member's monthly duty.
- Mr. Boddie asked if anyone was familiar with a website which would provide information about ownership of foreclosed properties. He was told that such a site exists and it would be helpful to know who is responsible for these properties. Trustee Derrick agreed and if there is a reasonable charge for the site, it might be a worthwhile investment for the MCA.

Communications Committee: Tim Jacobs, Chairperson (absent)

- The treasurer does not have enough information to pay the bill to have the domain name renewed (\$30) before the end of the year. T. Fleming said that he might be able to help.

Pool Committee: Paul Buehler, Chairperson (absent)

- Winterization is not complete. Master gardeners are still using the water. The management company will be paid when winterization is complete.
- The board is waiting for an adopt-a-swimmer policy and ADA recommendations.

Security Committee: Richard Mason, Chairperson

- Trustee Mason distributed his report and said that there three attempted break-ins to vehicles in the community.
- Trustee Mason attended the Community Advisory Coalition (CAC) meeting which the police recommended.
- Fire Prevention will be the subject of the next COPS Coffee.
- Trustee Mason has not been able to get a traffic committee organized. He and Peter Brown will talk to the Department of Public Works to see what the options are on Montpelier Drive.
- A fund for the police officer who was killed on duty was suggested by Ms. Witt. The board does not need to approve this and agreed that the treasurer can handle the account.
- Trustee Mason suggested starting a Welcoming Committee. Ms. Potter volunteered to be the Chairperson and has spoken to Mary Hughes for a list of new owners. Trustee Derrick suggested that the committee draw up their budget so that they can also offer a small gift when welcoming new neighbors.
- Trustee Derrick thanked Trustee Mason for sending thank you letters to the guest speakers at the Annual Meeting. He also thanked Tony Fleming for providing photographs from the meeting.

Social Committee: Carla Bowen, Chairperson (absent)

- Trustee Mason asked if the social committee sends out sympathy cards when someone in the neighborhood passes away. Trustee Douville said that the Benevolent Fund Committee has done this in the past, but there is no committee at present. Currently, the Board administers the Benevolent Fund as needed.
- Trustee Mason asked if the social committee would like to host a Halloween parade. It would have had to have been in the September/October Newsletter, has never been done in the past, is difficult to get the word out to get volunteers to help at this late date. Trick or treating is allowed in Montpelier.

Facilities Committee: Jack Keating, Chairperson

- Pool parking lot would need to be done around April 2013 if the new board decides to take on this project.
- Repointing the pool building and new playground equipment are two other projects for the next board to consider.

There being no additional old business, Trustee Derrick recessed the meeting at 7:55 pm. The new board was seated and Trustee Derrick called the meeting to order at 7:55 pm.

The 2012-2013 Board of Trustees elected at the Annual Meeting are: Paul Buehler, Patricia Douville, Bob Derrick, Lillian Fazio, Jack Keating, Richard Mason and Jean Sorrentino.

Trustees in Attendance: Patricia Douville, Bob Derrick, Lillian Fazio, Jack Keating, Richard Mason and Jean Sorrentino.

Trustees Absent with Cause: Paul Buehler

- Trustee Douville nominated Trustee Derrick to be President of the Board of Trustees. Trustee Fazio seconded the motion and it passed unanimously. Trustee Douville nominated Trustee Keating as Vice President. Trustee Mason seconded the motion and it passed unanimously. Trustee Derrick nominated Trustee Douville as Secretary. Trustee Keating seconded the motion and it passed unanimously. Trustee Douville nominated Trustee Fazio as Treasurer. Trustee Derrick seconded the motion and it was passed unanimously.
- Trustee Douville made a motion to accept the recommendation of the ACC committee to appoint Michael Boddie as Chairperson and to accept the protocols and members as well. Trustee Keating seconded the motion and it passed unanimously.
- Trustee Keating made a motion to accept Lynne Collman as Chairperson of the Elections Committee. Trustee Sorrentino seconded the motion and it passed unanimously.
- Trustee Keating nominated Trustee Douville to be the third member of the Executive Committee. Trustee Mason seconded the motion and it passed unanimously.
- Trustee Keating made a motion to accept the guidelines and membership of the Finance Committee with Trustee Fazio, Treasurer, as Chairperson. Trustee Sorrentino seconded the motion and it passed unanimously.
- Trustee Keating made a motion to accept Trustee Douville as chair of the Nominating Committee. The motion was seconded and passed unanimously.
- Trustee Keating made a motion to accept Trustee Mason as Security Chairperson. The motion was seconded and passed unanimously.
- Trustee Keating made a motion to accept Trustee Fazio as Tennis Chairperson. The motion was seconded and passed unanimously.
- Trustee Derrick nominated Rilla Potter to be Chairperson of the Welcoming Committee. Trustee Keating seconded the motion and it passed unanimously. She will write the guidelines and budget and present them to the board.
- Election of the pool, facilities, social, and communications committee chairpersons will be held at the November board meeting.

NEW BUSINESS

Two additional trustees will be voted onto the board. Tony Fleming and Brad Gimbert have filled out nomination forms and Tim Jacobs also has a form. The board will accept these nominations, review the information and vote at the next board meeting.

The next board meeting will be held on **Tuesday, November 13, 2012 at 7:00 PM** at Deerfield Recreation Center, preschool room. The motion was made and seconded to adjourn at 8:19 pm. The motion passed unanimously.