

MONTPELIER COMMUNITY ASSOCIATION, INC.

Board of Trustees Meeting Minutes

Deerfield Community Center

December 14, 2010

Trustees in Attendance: Richard Dengler, Bob Derrick, Patricia Douville, Lillian Fazio, Tony Fleming and Jack Keating. President B. Derrick called the meeting to order at 7:00 PM. There was a quorum to conduct business.

Arriving after quorum called: Tim Jacobs and Paul Buehler (7:04 pm)

Trustees Absent with Cause: Dave Eisenberg

Community Members Present: Lynne Collman, Mary Derrick and M. Hughes.

Secretary's Report: Tricia Douville

The minutes of the November 2010 board meeting were reviewed. Trustee Fleming made a motion to accept the minutes. Trustee Dengler seconded the motion and it passed unanimously.

Treasurer's Report: Lillian Fazio

- Copies of the financials were distributed to all.
- Two CD's were redeemed (\$13,000 and \$100,000) and deposited in the ING reserve account. Additional remaining in the checking was also deposited in reserve. \$153,859
- Capital One was charging fees for savings accounts, so the treasurer transferred the money to a new ING account.
- Trustee Fazio proposed transferring \$40,000, out of the \$71,000 in savings, to the reserve. She felt this would leave enough money for end of the year and January 2011 bills and other start-up needs. Trustee Douville made a motion to transfer \$40,000 into the Reserve. The amount can be increased if the money is not needed. Trustee Buehler felt it was premature to move the money into reserve until the budget was discussed. Trustee Fleming seconded the motion and it passed, with Trustee Buehler voting "nay."
- Trustee Keating questioned the fees paid to the CPA and whether it was authorized. The CPA trained Trustee Fazio and M. Derrick on Quickbooks and accounting methods. Trustee Fazio recommended upgrading to Quickbooks 2011 (from 2008) at a cost of \$180. Trustee Jacobs made a motion to approve purchasing the new Quickbooks 2011 software and additional training, not to exceed \$500. Trustee Keating seconded the motion and it passed unanimously.
- Trustee Fazio explained the new contingency fund/capital expenditures, and placing pool furniture as a fixed asset out of capital expenditures. Trustee Keating asked why our other assets (buildings, etc.) aren't also being depreciated. The CPA will be asked to explain this further. An inventory also needs to be completed and a budget for capital expenditures.
- The budget for operating funds for 2011 was discussed and revised. Trustee Douville made a motion to accept the revised budget (rolling athletic fields into one maintenance expenditure). Trustee Fleming seconded the motion. A question arose that the amount to be put in reserve should only be \$18,418 rather than \$22,000. Trustee Douville revised her motion to accept the revised budget, putting the required 10% (\$18,418) into Reserve and the \$3,782 excess into the contingency fund (total \$8,782). Trustee Fleming seconded the revised motion and it passed unanimously.

COMMITTEE REPORTS

ACCC: Michael Boddie, Chairperson

- Trustee Keating reported on the meeting activities. Several letters went out regarding trailers and boats left in driveways, but most are in storage, and several maintenance complaints. There is also a new complaint regarding failure to seek prior approval.
- Ms. Collman asked about the house on Silverbirch which recently put in solar panels. Trustee Keating explained that these energy saving alterations cannot be prohibited. She expressed concerns about the changes that are being allowed and a lack of consistency.

Communications Committee: Tim Jacobs, Chairperson

- Trustee Jacobs reported that everything is up to date.
- He proposed that advertising be sold on the internet. Trustee Fleming suggested that the ads would need to be changed to make them look professional on the site. He also offered to update the content and try to make it more interesting and lively. Trustee Fleming offered to be the webmaster and make these updates. Trustee

Derrick encouraged the changes and suggested an additional notification system from the county police.

Facilities Committee: Richard Dengler, Chairperson

- Trustee Dengler has an updated contract from Brickman and will contact the three other companies.
- A bench needs to be fixed and a new swing is on order.
- Quotes for painting the fence came in at \$4,700, \$6,800 and \$7600. A new fence (vinyl coated, small grid) would cost \$14,200

Pool Committee: Paul Buehler, Chairperson

- Pool has been closed and winterized, but Trustee Buehler isn't sure if the water has been turned off at the grass or street.
- The pool committee met and discussed guest passes: a) paying the assessment on time will earn 1 free pass good for five entries; b) an "out of state" guest pass – a \$25 pass which would allow one week of pool use for all house guests, with a possible limit on use; and, c) a recommendation that a Montpelier member be allowed to sponsor a non-Montpelier swim team child. The sponsored child would only be able to use the pool for swim team events, practices and meets. They would pay for the swim team membership and an additional fee, such as \$50, to the MCA. Ms. Collman, Swim Team Chairperson, discussed the declining membership and problems recruiting new members. Trustee Buehler made a motion to continue the \$25, 5 punch pass, for all members who pay the assessment on time. Trustee Jacobs seconded the motion and it passed unanimously. Trustee Jacobs made a motion to allow a member of the community to sponsor a non-Member child for swim team membership, and limited to swim team activities, meets and practices, for the cost of registration and a \$50 fee to the association. Trustee Buehler seconded the motion and it passed unanimously.

OLD BUSINESS:

Trustee Fleming asked for the quotes on leaf vacuuming from Brickman. The cost was estimated at \$850 per day and it would probably take three or four days to do the entire neighborhood. As the majority of neighbors have already dealt with their leaves this year, this should be considered for the future and publicized before anyone invests their own time and money to the task.

The next board meeting will be held on **Tuesday, January 11, 2011 at 7:00 PM** at Deerfield Recreation Center, preschool room. The motion was made and seconded to adjourn at 9:00 pm. The motion passed unanimously.